

APPLICATION CHECKLIST

for English-taught study programmes

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RSU International Admissions Office
16 Dzirciema Street, Riga, LV-1007, Latvia
Block K, 2nd Floor, Room K-218
admissions@rsu.lv
www.rsu.lv/en

Application CHECKLIST for UNDERGRADUATE study programmes
MEDICINE
DENTISTRY
PHARMACY
NURSING
PHYSIOTHERAPY
OCCUPATIONAL THERAPY

The checklist contains information about the documents and forms necessary for your application.

The application package contains electronic documents and paper form documents (hard copies).

When you have acquired all paper form (hard copies) documents listed below, send them by regular post to:
Rīga Stradiņš University, International Admissions Office, 16 Dzirciema St., Riga, LV-1007, Latvia

Please **make sure that your application is received at RSU within the indicated [application period](#)**.

Application Package – electronic documents

1. Online Application

- Complete the [Online Application](#). Register, log in and fill the necessary information.
- When the online application is completed and submitted, you will receive a confirmation e-mail.

2. Electronic Versions of High School Leaving Documents

- If the documents are not issued in English, they have to be provided in the original language and in English.
- **Send electronic versions of your high school leaving documents in both languages** to edocs@rsu.lv.

Application Package – paper form documents (hard copies)

3. Please **print the Online Application Printout** with your personal/contact/school information **from the online application system**. Sign it, put a date on it and proceed with other documents listed below.

4. High School Leaving Documents (usually Diploma and Grades Transcript)

- If the documents are not issued in English, they have to be provided in the original language and in English.
- If you send us copies (and translations) of your high school leaving documents, they must be **notarised** or **certified by the institution that issued the original document** (school/issuing authority).
- We only accept copies (and translations) certified with **original, wet (handwritten) signatures** (not photocopied or scanned) and **original stamps**.
- If you studied in a high school outside of the EU/EEA, all high school leaving documents have to be [legalised](#) or have to have an [Apostille](#) seal on them (depending on the country where you studied).

5. Document Confirming English Proficiency

- The list of accepted language certificates is published on the RSU [website](#).
- If you have studied English in high school, **the grade from the high school official grades transcript can be accepted** (provided that the grade received is very good or excellent).
- Language proficiency confirmation is not required for applicants who obtained their education in English and/or are citizens of countries with English as the official state language.

6. Two (2) Recommendation Letters

- We only accept originals of the recommendation letters on the official RSU form **with original wet (handwritten) signatures** (not photocopied or scanned).
- The form (in both Word and PDF formats) can be found on the RSU [website](#) (bottom of the page).
- The recommendation letters are usually written by teachers, professors, employers etc.
- We do NOT accept recommendation letters written by relatives or friends.

7. Motivation Letter

- We only accept motivation letters that are issued on the official RSU form.
- The form (in both Word and PDF formats) can be found on the RSU [website](#) (bottom of the page).
- Explain your motivation to study at RSU and the chosen programme. Include information about personal, professional or academic achievements relevant to your application.

8. Two (2) Copies of Passport/ID Card

- EU/EEA citizens have to submit only the picture page of the passport or the national ID card (both sides).
- Non-EU/EEA citizens have to submit full copies (all pages) of the passport.

9. Four (4) Photos

- Standard photos (3x4 cm) on photo paper.
- Digital photos and photos printed on plain paper are NOT accepted.

10. EUR 100.00 Application Fee

(EUR 15.00 for citizens of Latvia, who have obtained their previous education in Latvia)

- **Add the payment slip to your application package.**
- Cheques and payments in cash are NOT accepted.
- The application fee shall be paid to:

Recipient:	Rīga Stradiņš University
Registration No:	90000013771
Bank:	A/S Swedbank
Address:	Balasta dambis 1a, Rīga, LV-1048, Latvija
SWIFT/BIC:	HABALV22
Account No (IBAN):	LV02 HABA 0551 0003 7605 0
Purpose of Payment:	Application fee for <i>name, surname</i>

Additional documents for applicants from non-EU/EEA countries

If/When you have been offered a study place at RSU, prepare these immigration documents. We require original documents to be delivered to us as soon as you have received them.

1. Chest X-ray

- Get your chest X-ray radiograph (film/picture/CD) and radiologist's written report.
- Should the chest X-ray reveal signs of tuberculosis, the study place offer will be cancelled.

2. Police Clearance Certificate (PCC, valid for 6 months from the date of issue)

- Get a PCC from the respective official institution of the country where you have stayed for the last 12 months.
- The PCC must be [legalised/approved](#) by the respective governmental institution in the country.
- Citizens of [countries that Latvia has a visa-free regime with](#), do NOT have to provide the PCC.

3. Bank Letter (valid for 3 months from the date of issue)

- Provide a confirmation letter (official letterhead, signed, stamped) from your bank stating that you have a minimum of EUR 5,500.00 in your personal bank account.
- The **account can be a shared account with one of your parents**. In this case the bank letter should confirm that there are a minimum of EUR 11,000.00 in the shared bank account.

Application CHECKLIST for **UNDERGRADUATE** study programmes **ECTS TRANSFER STUDENTS**

The checklist contains information about the documents and forms necessary for your application.

The application package contains electronic documents and paper form documents (hard copies).

When you have acquired all paper form (hard copies) documents listed below, send them by regular post to:
Rīga Stradiņš University, International Admissions Office, 16 Dzirciema St., Riga, LV-1007, Latvia

Please **make sure that your application is received at RSU within the indicated [application period](#)**.

If you wish apply for ECTS transfer at RSU, you must indicate it in the online application system. Please follow this link to the [RSU transfer policy](#). Apply for exemptions accordingly.

Application Package – electronic documents

1. Online Application

- Complete the [Online Application](#). Register, log in and fill the necessary information.
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2. Electronic Versions of High School Leaving Documents

- If the documents are not issued in English, they have to be provided in the original language and in English.
- **Send electronic versions of your high school leaving documents in both languages** to edocs@rsu.lv.

Application Package – paper form documents (hard copies)

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4. High School Leaving Documents (usually Diploma and Grades Transcript)

- If the documents are not issued in English, they have to be provided in the original language and in English.
- If you send us copies (and translations) of your high school leaving documents, they must be **notarised** or **certified by the institution that issued the original document** (school/issuing authority).
- We only accept copies (and translations) certified with **original, wet (handwritten) signatures** (not photocopied or scanned) and **original stamps**.
- If you studied in a high school outside of the EU/EEA, all high school leaving documents have to be [legalised](#) or have to have an [Apostille](#) seal on them (depending on the country where you studied).

5. Official Academic Transcript from the University You are Currently Studying at

- The academic transcript has to be provided in English (original transcript or a certified copy). The transcript should include grades and ECTS credit points received in all completed courses/subjects.

6. Document Confirming English Proficiency

- The list of accepted language certificates is published on the RSU [website](#).
- If you have studied English in high school, **the grade from the high school official grades transcript can be accepted** (provided that the grade received is very good or excellent).
- Language proficiency confirmation is not required for applicants who obtained their education in English and/or are citizens of countries with English as the official state language.

7. Two (2) Recommendation Letters

- We only accept originals of the recommendation letters on the official RSU form **with original wet (handwritten) signatures** (not photocopied or scanned).
- The form (in both Word and PDF formats) can be found on the RSU [website](#) (bottom of the page).
- The recommendation letters are usually written by teachers, professors, employers etc.
- We do NOT accept recommendation letters written by relatives or friends.

8. Motivation Letter

- We only accept motivation letters that are issued on the official RSU form.
- The form (in both Word and PDF formats) can be found on the RSU [website](#) (bottom of the page).

- Explain your motivation to study at RSU and the chosen programme. Include information about personal, professional or academic achievements relevant to your application.

9. Two (2) Copies of Passport/ID Card

- EU/EEA citizens have to submit only the picture page of the passport or the national ID card (both sides).
- Non-EU/EEA citizens have to submit full copies (all pages) of the passport.

10. Four (4) Photos

- Standard photos (3x4 cm) on photo paper.
- Digital photos and photos printed on plain paper are NOT accepted.

11. EUR 100.00 Application Fee

(EUR 15.00 for citizens of Latvia, who have obtained their previous education in Latvia)

- **Add the payment slip to your application package.**
- Cheques and payments in cash are NOT accepted.
- The application fee shall be paid to:

Recipient:	Rīga Stradiņš University
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Bank:	A/S Swedbank
Address:	Balasta dambis 1a, Rīga, LV-1048, Latvija
SWIFT/BIC:	HABALV22
Account No (IBAN):	LV02 HABA 0551 0003 7605 0
Purpose of Payment:	Application fee for <i>name, surname</i>

Additional documents for applicants from non-EU/EEA countries

If/When you have been offered a study place at RSU, prepare these immigration documents. We require original documents to be delivered to us as soon as you have received them.

1. Chest X-ray

- Get your chest X-ray radiograph (film/picture/CD) and radiologist's written report.
- Should the chest X-ray reveal signs of tuberculosis, the study place offer will be cancelled.

2. Police Clearance Certificate (PCC, valid for 6 months from the date of issue)

- Get a PCC from the respective official institution of the country where you have stayed for the last 12 months.
- The PCC must be [legalised/approved](#) by the respective governmental institution in the country.
- Citizens of [countries that Latvia has a visa-free regime with](#), do NOT have to provide the PCC.

3. Bank Letter (valid for 3 months from the date of issue)

- Provide a confirmation letter (official letterhead, signed, stamped) from your bank stating that you have a minimum of EUR 5,500.00 in your personal bank account.
- The **account can be a shared account with one of your parents**. In this case the bank letter should confirm that there are a minimum of EUR 11,000.00 in the shared bank account.

Application CHECKLIST for **MASTER'S** study programme **HEALTH MANAGEMENT**

The checklist contains information about the documents and forms necessary for your application.

The application package contains electronic documents and paper form documents (hard copies).

When you have acquired all paper form (hard copies) documents listed below, send them by regular post to:
Rīga Stradiņš University, International Admissions Office, 16 Dzirciema St., Riga, LV-1007, Latvia

Make sure that your application is received at RSU by the deadline:

- September admission – **1 July (1 June for non-EU/EEA applicants)**

Application Package – electronic documents

1. Online Application

- Complete the [Online Application](#). Register, log in and fill the necessary information.
- When the online application is completed and submitted, you will receive a confirmation e-mail.

2. Electronic Versions of Bachelor's Degree Diploma and Diploma Supplement

- If the documents are not issued in English, they have to be provided in the original language and in English.
- **Send electronic versions of your Bachelor's Degree Diploma and Diploma Supplement in both languages** to edocs@rsu.lv.

Application Package – paper form documents (hard copies)

3. Please **print the Online Application Printout** with your personal/contact/school information **from the online application system**. Sign it, put a date on it and proceed with other documents listed below.

4. Bachelor's Degree Diploma and Diploma Supplement in Health Sciences or Social Sciences

- If the documents are not issued in English, they have to be provided in the original language and English.
- If you send us copies (and translations) of your diploma and diploma supplement, **they must be notarised or certified by the same institution that issued the original document**.
- We only accept copies (and translations) certified with **original, wet (handwritten) signatures** (not photocopied or scanned) and **original stamps**.
- If you studied in a university outside of the EU/EEA, the diploma and the diploma supplement have to be [legalised](#) or have to have an [Apostille](#) seal on them (depending on the country where you studied).

5. CV

- Provide us with your Curriculum Vitae in English.

6. Motivation Letter

- We only accept motivation letters that are issued on the official RSU form.
- The form (in both Word and PDF formats) can be found on the RSU [website](#) (bottom of the page).
- Explain your motivation to study at RSU and the chosen programme. Include information about personal, professional or academic achievements and qualities relevant in the study process and to your application.

7. Document Confirming English Proficiency (preferable)

- The list of accepted language certificates is published on the RSU [website](#).
- If you have studied English during your bachelor's degree studies, **the grade from your bachelor's diploma supplement can be accepted (provided that the grade is very good or excellent)**.
- Language proficiency confirmation is not required for applicants who obtained their education in English and/or are citizens of countries with English as the official state language.

8. Publications (preferable)

- Provide us with copies of your publications.

9. Documents of Additional Training and Activities (preferable)

- Provide us with documents confirming your participation in courses, seminars, conferences, congresses etc.

10. Two (2) Copies of Passport/ID Card

- EU/EEA citizens have to submit only the picture page of the passport or the national ID card (both sides).
- Non-EU/EEA citizens have to submit full copies (all pages) of the passport.

11. Four (4) Photos

- Standard photos (3x4 cm) on photo paper.
- Digital photos and photos printed on plain paper are NOT accepted.

12. EUR 100.00 Application Fee

(EUR 15.00 for citizens of Latvia, who have obtained their previous education in Latvia)

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Account No (IBAN):	LV02 HABA 0551 0003 7605 0
Purpose of Payment:	Application fee for <i>name, surname</i>

Additional documents for applicants from non-EU/EEA countries

If/When you have been offered a study place at RSU, prepare these immigration documents. We require original documents to be delivered to us as soon as you have received them.

1. Chest X-ray

- Get your chest X-ray radiograph (film/picture/CD) and radiologist's written report.
- Should the chest X-ray reveal signs of tuberculosis, the study place offer will be cancelled.

2. Police Clearance Certificate (PCC, valid for 6 months from the date of issue)

- Get a PCC from the respective official institution of the country where you have stayed for the last 12 months.
- The PCC must be [legalised/approved](#) by the respective governmental institution in the country.
- Citizens of [countries that Latvia has a visa-free regime with](#), do NOT have to provide the PCC.

3. Bank Letter (valid for 3 months from the date of issue)

- Provide a confirmation letter (official letterhead, signed, stamped) from your bank stating that you have a minimum of EUR 5,500.00 in your personal bank account.
- The **account can be a shared account with one of your parents**. In this case the bank letter should confirm that there are a minimum of EUR 11,000.00 in the shared bank account.

Application CHECKLIST for **MASTER'S** study programme **PUBLIC HEALTH**

The checklist contains information about the documents and forms necessary for your application.

The application package contains electronic documents and paper form documents (hard copies).

When you have acquired all paper form (hard copies) documents listed below, send them by regular post to:
Rīga Stradiņš University, International Admissions Office, 16 Dzirciema St., Riga, LV-1007, Latvia

Make sure that your application is received at RSU by the deadline:

- February admission – **1 December (1 November for non-EU/EEA applicants)**

Application Package – electronic documents

1. Online Application

- Complete the [Online Application](#). Register, log in and fill the necessary information.
- When the online application is completed and submitted, you will receive a confirmation e-mail.

2. Electronic Versions of Bachelor's Degree Diploma and Diploma Supplement

- If the documents are not issued in English, they have to be provided in the original language and in English.
- **Send electronic versions of your Bachelor's Degree Diploma and Diploma Supplement in both languages** to edocs@rsu.lv.

Application Package – paper form documents (hard copies)

3. Please **print the Online Application Printout** with your personal/contact/school information **from the online application system**. Sign it, put a date on it and proceed with other documents listed below.

4. Bachelor's Degree Diploma and Diploma Supplement in Health Sciences

- If the documents are not issued in English, they have to be provided in the original language and English.
- If you send us copies (and translations) of your diploma and diploma supplement, **they must be notarised or certified by the same institution that issued the original document**.
- We only accept copies (and translations) certified with **original, wet (handwritten) signatures** (not photocopied or scanned) and **original stamps**.
- If you studied in a university outside of the EU/EEA, the diploma and the diploma supplement have to be [legalised](#) or have to have an [Apostille](#) seal on them (depending on the country where you studied).

5. CV

- Provide us with your Curriculum Vitae in English.

6. One (1) Recommendation Letter

- We only accept originals of the recommendation letters on the official RSU form **with original wet (handwritten) signatures** (not photocopied or scanned).
- The form (in both Word and PDF formats) can be found on the RSU [website](#) (bottom of the page).
- The recommendation letters are usually written by teachers, professors, employers etc.
- We do NOT accept recommendation letters written by relatives or friends.

7. Document Confirming English Proficiency (preferable)

- The list of accepted language certificates is published on the RSU [website](#).
- If you have studied English during your bachelor's degree studies, **the grade from your bachelor's diploma supplement can be accepted (provided that the grade is very good or excellent)**.
- Language proficiency confirmation is not required for applicants who obtained their education in English and/or are citizens of countries with English as the official state language.

8. Practical Experience (preferable)

- A certification of at least one (1) year of practical experience in the field of public health.

9. Documents of Additional Training and Activities (preferable)

- Provide us with documents confirming your participation in courses, seminars, conferences, congresses etc.

10. Publications (if applicable)

- Provide us with copies of your publications.

11. Two (2) Copies of Passport/ID Card

- EU/EEA citizens have to submit only the picture page of the passport or the national ID card (both sides).
- Non-EU/EEA citizens have to submit full copies (all pages) of the passport.

12. Four (4) Photos

- Standard photos (3x4 cm) on photo paper.
- Digital photos and photos printed on plain paper are NOT accepted.

13. EUR 100.00 Application Fee

(EUR 15.00 for citizens of Latvia, who have obtained their previous education in Latvia)

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Registration No:	90000013771
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Address:	Balasta dambis 1a, Rīga, LV-1048, Latvija
SWIFT/BIC:	HABALV22
Account No (IBAN):	LV02 HABA 0551 0003 7605 0
Purpose of Payment:	Application fee for <i>name, surname</i>

Additional documents for applicants from non-EU/EEA countries

If/When you have been offered a study place at RSU, prepare these immigration documents. We require original documents to be delivered to us as soon as you have received them.

1. Chest X-ray

- Get your chest X-ray radiograph (film/picture/CD) and radiologist's written report.
- Should the chest X-ray reveal signs of tuberculosis, the study place offer will be cancelled.

2. Police Clearance Certificate (PCC, valid for 6 months from the date of issue)

- Get a PCC from the respective official institution of the country where you have stayed for the last 12 months.
- The PCC must be [legalised/approved](#) by the respective governmental institution in the country.
- Citizens of [countries that Latvia has a visa-free regime with](#), do NOT have to provide the PCC.

3. Bank Letter (valid for 3 months from the date of issue)

- Provide a confirmation letter (official letterhead, signed, stamped) from your bank stating that you have a minimum of EUR 5,500.00 in your personal bank account.
- The **account can be a shared account with one of your parents**. In this case the bank letter should confirm that there are a minimum of EUR 11,000.00 in the shared bank account.

Application CHECKLIST for MASTER'S study programme INTERNATIONAL GOVERNANCE & DIPLOMACY

The checklist contains information about the documents and forms necessary for your application.

The application package contains electronic documents and paper form documents (hard copies).

When you have acquired all paper form (hard copies) documents listed below, send them by regular post to:
Rīga Stradiņš University, International Admissions Office, 16 Dzirciema St., Riga, LV-1007, Latvia

Make sure that your application is received at RSU by the deadline:

- September admission – **1 July (1 June for non-EU/EEA applicants)**

Application Package – electronic documents

1. Online Application

- Complete the [Online Application](#). Register, log in and fill the necessary information.
- When the online application is completed and submitted, you will receive a confirmation e-mail.

2. Electronic Versions of Bachelor's Degree Diploma and Diploma Supplement

- If the documents are not issued in English, they have to be provided in the original language and in English.
- **Send electronic versions of your Bachelor's Degree Diploma and Diploma Supplement in both languages** to edocs@rsu.lv.

Application Package – paper form documents (hard copies)

3. Please **print the Online Application Printout** with your personal/contact/school information **from the online application system**. Sign it, put a date on it and proceed with other documents listed below.

4. Bachelor's Degree Diploma and Diploma Supplement in Social Sciences or Humanities

- If the documents are not issued in English, they have to be provided in the original language and English.
- If you send us copies (and translations) of your diploma and diploma supplement, **they must be notarised or certified by the same institution that issued the original document**.
- We only accept copies (and translations) certified with **original, wet (handwritten) signatures** (not photocopied or scanned) and **original stamps**.
- If you studied in a university outside of the EU/EEA, the diploma and the diploma supplement have to be [legalised](#) or have to have an [Apostille](#) seal on them (depending on the country where you studied).
- If your bachelor's degree is not in social sciences or humanities, you can still apply for studies at RSU. In such case an individual conversation/discussion with the head of the study programme is to be held.

5. Written Essay

- Write and send us together with other documents a written essay (1000 words) on a topical issue in international relations.

6. Motivation Letter

- We only accept motivation letters that are issued on the official RSU form.
- The form (in both Word and PDF formats) can be found on the RSU [website](#) (bottom of the page).
- Explain your motivation to study at RSU and the chosen programme. Include information about personal, professional or academic achievements and qualities relevant in the study process and to your application.

7. Document Confirming English Proficiency

- The list of accepted language certificates is published on the RSU [website](#).
- If you have studied English during your bachelor's degree studies, **the grade from your bachelor's diploma supplement can be accepted (provided that the grade is very good or excellent)**.
- Language proficiency confirmation is not required for applicants who obtained their education in English and/or are citizens of countries with English as the official state language.

8. Two (2) Copies of Passport/ID Card

- EU/EEA citizens have to submit only the picture page of the passport or the national ID card (both sides).
- Non-EU/EEA citizens have to submit full copies (all pages) of the passport.

9. Two (2) Photos

- Standard photos (3x4 cm) on photo paper.
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10. EUR 100.00 Application Fee

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2. Police Clearance Certificate (PCC, valid for 6 months from the date of issue)

- Get a PCC from the respective official institution of the country where you have stayed for the last 12 months.
- The PCC must be [legalised/approved](#) by the respective governmental institution in the country.
- Citizens of [countries that Latvia has a visa-free regime with](#), do NOT have to provide the PCC.

3. Bank Letter (valid for 3 months from the date of issue)

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- The **account can be a shared account with one of your parents**. In this case the bank letter should confirm that there are a minimum of EUR 11,000.00 in the shared bank account.

Application CHECKLIST for **MASTER'S** study programme **REHABILITATION**

The checklist contains information about the documents and forms necessary for your application.

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Rīga Stradiņš University, International Admissions Office, 16 Dzirciema St., Riga, LV-1007, Latvia

Make sure that your application is received at RSU by the deadline:

- September admission – **1 July (1 June for non-EU/EEA applicants)**

Application Package – electronic documents

1. Online Application

- Complete the [Online Application](#). Register, log in and fill the necessary information.
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2. Electronic Versions of Bachelor's Degree Diploma and Diploma Supplement

- If the documents are not issued in English, they have to be provided in the original language and in English.
- **Send electronic versions of your Bachelor's Degree Diploma and Diploma Supplement in both languages** to edocs@rsu.lv.

Application Package – paper form documents (hard copies)

3. Please **print the Online Application Printout** with your personal/contact/school information **from the online application system**. Sign it, put a date on it and proceed with other documents listed below.

4. Bachelor's Degree Diploma and Diploma Supplement in Health Sciences

- If the documents are not issued in English, they have to be provided in the original language and English.
- If you send us copies (and translations) of your diploma and diploma supplement, **they must be notarised or certified by the same institution that issued the original document**.
- We only accept copies (and translations) certified with **original, wet (handwritten) signatures** (not photocopied or scanned) and **original stamps**.
- If you studied in a university outside of the EU/EEA, the diploma and the diploma supplement have to be [legalised](#) or have to have an [Apostille](#) seal on them (depending on the country where you studied).

5. CV

- Provide us with your Curriculum Vitae in English.

6. Written Essay

- Write and send us together with other documents a written essay (1000 words) explaining your motivation to study at RSU and the chosen programme.

7. Document Confirming English Proficiency (preferable)

- The list of accepted language certificates is published on the RSU [website](#).
- If you have studied English during your bachelor's degree studies, **the grade from your bachelor's diploma supplement can be accepted (provided that the grade is very good or excellent)**.
- Language proficiency confirmation is not required for applicants who obtained their education in English and/or are citizens of countries with English as the official state language.

8. Documents of Additional Training and Activities (preferable)

- Provide us with documents confirming your participation in courses, seminars, conferences, congresses etc.

9. Publications (preferable)

- Provide us with copies of your publications.

10. Two (2) Copies of Passport/ID Card

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11. Four (4) Photos

- Standard photos (3x4 cm) on photo paper.
- Digital photos and photos printed on plain paper are NOT accepted.

12. EUR 100.00 Application Fee

(EUR 15.00 for citizens of Latvia, who have obtained their previous education in Latvia)

- **Add the payment slip to your application package.**
- Cheques and payments in cash are NOT accepted.
- The application fee shall be paid to:

Recipient:	Rīga Stradiņš University
Registration No:	90000013771
Bank:	A/S Swedbank
Address:	Balasta dambis 1a, Rīga, LV-1048, Latvija
SWIFT/BIC:	HABALV22
Account No (IBAN):	LV02 HABA 0551 0003 7605 0
Purpose of Payment:	Application fee for <i>name, surname</i>

Additional documents for applicants from non-EU/EEA countries

If/When you have been offered a study place at RSU, prepare these immigration documents. We require original documents to be delivered to us as soon as you have received them.

1. Chest X-ray

- Get your chest X-ray radiograph (film/picture/CD) and radiologist's written report.
- Should the chest X-ray reveal signs of tuberculosis, the study place offer will be cancelled.

2. Police Clearance Certificate (PCC, valid for 6 months from the date of issue)

- Get a PCC from the respective official institution of the country where you have stayed for the last 12 months.
- The PCC must be [legalised/approved](#) by the respective governmental institution in the country.
- Citizens of [countries that Latvia has a visa-free regime with](#), do NOT have to provide the PCC.

3. Bank Letter (valid for 3 months from the date of issue)

- Provide a confirmation letter (official letterhead, signed, stamped) from your bank stating that you have a minimum of EUR 5,500.00 in your personal bank account.
- The **account can be a shared account with one of your parents**. In this case the bank letter should confirm that there are a minimum of EUR 11,000.00 in the shared bank account.

Application CHECKLIST for **MASTER'S** study programme **SOCIAL WORK WITH CHILDREN AND YOUTH**

The checklist contains information about the documents and forms necessary for your application.

The application package contains electronic documents and paper form documents (hard copies).

When you have acquired all paper form (hard copies) documents listed below, send them by regular post to:
Rīga Stradiņš University, International Admissions Office, 16 Dzirciema St., Riga, LV-1007, Latvia

Make sure that your application is received at RSU by the deadline:

- September admission – **1 July (1 June for non-EU/EEA applicants)**

Application Package – electronic documents

1. Online Application

- Complete the [Online Application](#). Register, log in and fill the necessary information.
- When the online application is completed and submitted, you will receive a confirmation e-mail.

2. Electronic Versions of Bachelor's Degree Diploma and Diploma Supplement

- If the documents are not issued in English, they have to be provided in the original language and in English.
- **Send electronic versions of your Bachelor's Degree Diploma and Diploma Supplement in both languages** to edocs@rsu.lv.

Application Package – paper form documents (hard copies)

3. Please **print the Online Application Printout** with your personal/contact/school information **from the online application system**. Sign it, put a date on it and proceed with other documents listed below.

4. Bachelor's Degree Diploma and Diploma Supplement in Health Sciences or Social Sciences

- If the documents are not issued in English, they have to be provided in the original language and English.
- If you send us copies (and translations) of your diploma and diploma supplement, **they must be notarised or certified by the same institution that issued the original document**.
- We only accept copies (and translations) certified with **original, wet (handwritten) signatures** (not photocopied or scanned) and **original stamps**.
- If you studied in a university outside of the EU/EEA, the diploma and the diploma supplement have to be [legalised](#) or have to have an [Apostille](#) seal on them (depending on the country where you studied).

5. CV

- Provide us with your Curriculum Vitae in English.

6. Motivation Letter

- We only accept motivation letters that are issued on the official RSU form.
- The form (in both Word and PDF formats) can be found on the RSU [website](#) (bottom of the page).
- Explain your motivation to study at RSU and the chosen programme. Include information about personal, professional or academic achievements and qualities relevant in the study process and to your application.

7. Document Confirming English Proficiency (preferable)

- The list of accepted language certificates is published on the RSU [website](#).
- If you have studied English during your bachelor's degree studies, **the grade from your bachelor's diploma supplement can be accepted (provided that the grade is very good or excellent)**.
- Language proficiency confirmation is not required for applicants who obtained their education in English and/or are citizens of countries with English as the official state language.

8. Documents of Additional Training and Activities (preferable)

- Provide us with documents confirming your participation in courses, seminars, conferences, congresses etc.

9. Two (2) Copies of Passport/ID Card

- EU/EEA citizens have to submit only the picture page of the passport or the national ID card (both sides).
- Non-EU/EEA citizens have to submit full copies (all pages) of the passport.

10. Four (4) Photos

- Standard photos (3x4 cm) on photo paper.
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