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| **LIST OF EXPENSES** |
| **on the planned use of the Doctoral Study Grant** |
| Riga |
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| **Doctoral student’s name, surname:** |  |
| **Study programme / sub-programme:** |  |
| **Year of study:** |  |
| **Supervisor of the doctoral thesis** |  |
| name, surname |
| **Supervisor of the doctoral thesis** |  |
| name, surname |
| **Topic of the doctoral thesis** |  |

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| Have you participated in a conference funded by RSU Doctoral Study Grant in any of the previous years of your doctoral studies? |
| **[ ]  Yes,** | in  | \_\_\_\_\_ |  |
| **[ ]  No** |  |  |  |

| **Expenditure item** | **Amount in EUR\*** | **Description of the expenditure item, justification for its usefulness** |
| --- | --- | --- |
| For the purchase of laboratory materials and reagents |  | *Indicate:**Name of the reagent, catalogue, units, specific costs.* |
| For the purchase of medical equipment. The purchased items are in RSU accounting records. If the purchased value is a fixed asset or inventory, a responsible person who is an employee of RSU shall be determined. The doctoral student shall be registered as a user of the tangible asset. |  |  |
| For doing tests, examinations (to be carried out preferably in RSU laboratories) and providing other services related to the doctoral thesis, as well as for the rental of equipment |  | *Indicate:*1. *The laboratory where the tests are to be done.*
2. *Cost per test.*
3. *Number of tests.*
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| Payment for editorial correction and publishing of scientific publications in international peer-reviewed journals indexed in *SCOPUS, Web of Science* or *ERIH+* database |  | *Indicate:*1. *The journal in which the article is planned to be published.*
2. *Impact factor.*
3. *Specific publication fee from the journal website.*
4. *Database where the journal is indexed.*
5. *RSU affiliation must be included in the publication.*
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| For the purchase of books for study (to remain the property of RSU) and periodical subscriptions (to remain in the use of RSU) |  | *Indicate:*1. *Author, title, publisher, ISBN, ISSN (if known).*
2. *Year of publication.*
 |
| For conference participation fees (and other related expenses), if an oral presentation is planned during the session and if agreed in writing or electronically by the organisers of the event |  | *Indicate:*1. *The topic on which it is intended to speak during the session;*
2. *Participation fee;*
3. *Hotel expenses;*
4. *Travel expenses;*
5. *Daily subsistence allowance (Cabinet Regulations No 969 “Procedures for Reimbursement of Expenses related to Business Trips).*

*In general, participation fees for conferences and congresses* ***may be applied for once*** *during the respective doctoral studies.* |
| **TOTAL, EUR\*** |  |  |
| \*Including VAT and other compulsory payments not exceeding the amount of the grant to be awarded. |

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| Applicant for RSU Doctoral Study Grant  |  |  |  |
|  | Signature/ full name |  | date |
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