To: Dr Smuidra Žermanos

Dean of the International Student Department

of Rīga Stradiņš University

**STATUS CHANGE**

**Application form**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **STUDENT INFORMATION** | | | | | |
| **Name, Surname:** |  | | | | |
| **Student card No.:** |  | | **Study programme:** |  | |
| **Study year:** |  | **Semester:** |  | **Group:** |  |
| **E-mail:** | ***@rsu.edu.lv*** | | **Phone No.:** |  | |
| **Address:** |  | | | | |

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| **STATUS CHANGE – EXMATRICULATION** *(fill out, if you want to terminate studies at RSU.)* | | |
| ***Please exmatriculate me from Rīga Stradiņš University upon my own request as of:*** | |  |
| *(DD/MM/YYYY)* |
| **ADDITIONAL INFORMATION** *(Only for internal office use)* | | |
| *I plan to resume studies at RSU starting with\** | *September 20* | *February 20* |
| \*The information you provide here is for planning purposes only. Should you wish to return to RSU on the dates you mention above, you must submit a separate Application regarding Status Change within 5 working days before the beginning of the semester. | | |

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| **STATUS CHANGE – ENROLMENT**  *(Fill out, if you want to resume studies at RSU. It is possible within 2 years, starting from the date, when Rector’s decree regarding the exmatriculation from the list of students is enacted.)* | | | | |
| ***Please enrol me at Rīga Stradiņš University as of:*** | | | ***September 20*** | ***February 20*** |
| ***after I was exmatriculated from it:*** | | | | |
|  | *due to poor academic progress; allowing me to repeat the study courses I failed for an additional fee.* | | | |
|  | *due to non-payment of fees; having covered all financial debts (payment order enclosed with this application).* | | | |
|  | *upon my own request.* | | | |
|  | *other reason (specify)* | | | |
| *Course(s) to be mastered repeatedly (to be approved by the Dean’s Office):* | |  | | |
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| **Signature** |  |  | **Date** |  |

Upon completion, please submit or send this form to the **Student Services** in RSU Main building

**Address:** Student Services, 16 Dzirciema Street, Block K, Room 100, Riga, LV-1007, Latvia

|  |  |  |  |
| --- | --- | --- | --- |
| ***Received at RSU Student Services*** |  | ***For office use only:*** | |
|  | **Date** |  |
| **Signature** |  |
| **Decision** |  |