**Information regarding the allocation of the state guaranteed study and student loans**

**at Rīga Stradiņš University (RSU).**

The granting of the state guaranteed study and student loans at RSU takes place in compliance with the Cabinet of Ministers of the Republic of Latvia Regulations No 220 of 29 May 2001 “Procedure for the allocation, repayment and cancellation of a study loan and a student loan from the resources of a credit institution with the government guarantee“ and the 2nd version of the “Regulations for Granting Study Loan and Student Loan” (hereinafter - the Regulations), approved at RSU Senate meeting of 20 February 2018 (Minutes No 2-1/20.02.2018.),available on RSU home page [www.rsu.lv](http://www.rsu.lv/).

1. Applications for these loans are accepted at least twice in the academic year at the Student Services, Room K 100 every working day Mondays through Thursdays from 8:30 to 17:00, on Fridays from 8:30 - 18:00 and on Saturdays from 8:00 - 15:00.
2. Applications for the autumn semester are accepted till 15 September, but in the spring semester till 15 February.
3. Applications may also be submitted after the due date, unless the institution of higher education has funds available for study and/or student loans in the particular field of study. The interested individuals should contact the Scholarship and Loan Administrator of the Study Department individually to find out the situation at that particular moment.
4. The examination and assessment of loan applications and decision taking by RSU Loan Granting Commission shall not exceed 10 working days from the time of the expiry of the deadline for submission of applications.
5. RSU Loan Granting Commission examines only those applications that comply with the requirements laid down in the Cabinet of Ministers Regulations and RSU Regulations.
6. The loan application form must have a student’s signature confirming that the student is familiar with the Cabinet of Ministers of the Republic of Latvia Regulations No 220 of 29 May 2001 “Procedure for the allocation, repayment and cancellation of a study loan and a student loan from the resources of a credit institution with the government guarantee“. The current version of the Cabinet of Ministers Regulations is available electronically on [www.sza.gov.lv](http://www.sza.gov.lv/), [www.likumi.lv](http://www.likumi.lv/) and on RSU home page www.rsu.lv in the section of the regulatory documents.
7. The notice on the decision of the Loan Granting Commission is placed in the news section of the Student Portal (UNIVERSUM), but information on whether the Administration of Studies and Research of the Ministry of Education and Science approves or rejects the loan application is sent individually to the loan applicant to the students’ e-mail addresses assigned by RSU.
8. Upon receipt of the notice the student must go to the bank to conclude a loan agreement so that the study fee for the semester may be transferred to RSU account by the date prescribed in the Study Agreement.
9. A student is responsible for the timely conclusion of the loan agreement.