

Philanthropist Boris Teterev’s targeted scholarship for the modernisation of RSU social sciences study programmes

REGULATIONS

1. General provisions

- 1.1. Application for Boris and Ināra Teterev Foundation (hereinafter - BITF) Rīga Stradiņš University (hereinafter - RSU) scholarship for the modernisation of social sciences study programmes (hereinafter - the Scholarship) shall be announced by RSU Alumni Association (hereinafter - RSU AA) in a competitive procedure.
- 1.2. The Regulations on the Scholarship (hereinafter - the Regulations) shall be published on RSU website www.rsu.lv
- 1.3. RSU AA shall ensure the administration of the Scholarship, including monitoring of the implementation of the Scholarship, announcement of the competition and the payment of the Scholarship.
- 1.4. The principal source of funding of the Scholarship shall come from BITF funds transferred by BITF to RSU AA for the payment of the Scholarship. The source of the funding shall be supplemented by the RSU co-financing.

2. Aim and characteristics of the Scholarship

- 2.1. The topicality of the Scholarship and the initiation of appropriate activities shall be based on the need to continuously improve the quality of the study process by ensuring its conformity with the current trends in education in general and to strengthen the academic capacity of the higher education institution.
- 2.2. The topicality of the Scholarship justifies its aim - to provide financial support for targeted activities to improve the study process in social sciences study programmes.
- 2.3. The aim of the Scholarship shall be to facilitate the development of new innovative study courses as well as the integration of innovative learning and teaching solutions into existing study courses based on the designated priorities in the Study development plan.
- 2.4. The tasks planned within the Scholarship shall be accomplished by the lecturer individually.
- 2.5. The lecturer shall be responsible for both the progress and the quality of the process and shall be obliged to report in writing to the Scholarship administrator if non-compliance with the specified requirements is observed within the framework of the development.

3. Period for the payment of the Scholarship

- 3.1. The call for applications and the payment of the Scholarship shall take place once per each semester of RSU academic year. According to RSU academic calendar, the academic year consists of two semesters: the autumn semester, which lasts from September to February (five months), and the spring semester, which lasts from February to July (five months). The Scholarship is intended to be paid for a period of four months in the relevant academic semester.
- 3.2. The regularity and total period for the payment of the Scholarship shall depend on the amount of funds allocated by BITF for the payment of the Scholarship, as well as on

the co-financing of the RSU project. If funding is available, the call for applications may be repeated each RSU academic year.

4. Performance indicators of the Scholarship and their evaluation criteria

4.1. Performance indicators: the content of a new study course in the e-learning environment, a detailed implementation plan for changes to the existing study course and the study materials and resources necessary for their implementation, demonstration of the study course in the e-learning environment. In order to strengthen the institutional learning community, the scholarship holders shall engage in experience exchange activities organised by the Centre for Educational Growth (hereinafter - RSU CEG) to ensure the sustainability of the results of the Scholarship.

4.2. Evaluation criteria: fulfilment of the individual implementation plan, a positive opinion of the Scholarship Committee (hereinafter - the Committee) and of the e-learning specialist received, and the incorporation of the specified corrections.

5. Requirements for applicants

5.1. Student feedback from the study course evaluation questionnaires (hereinafter - SKNA summary), if the applicant has teaching experience;

5.2. The individual implementation plan (specific and measurable results to be achieved), coordination of the individual implementation plan with the study course supervisor and the study programme group leader.

6. Criteria for evaluating applications

6.1. The applicant's compliance with the requirements set out in the Regulations.

6.2. The rationality, novelty and interdisciplinarity for the justification of the application, the benefit to the students and the sustainability.

6.3. Justification for the activities of the implementation plan and conformity with the scope.

7. Application process and procedure for awarding the Scholarship

7.1. Application procedure: applicants shall submit the following documents to the Scholarship administrator:

7.1.1. a completed application form;

7.1.2. the applicant's CV (in Europass format);

7.1.3. SKNA summary if there is teaching experience;

7.1.4. a written approval of the study course supervisor and the study programme group leader to apply for the Scholarship.

7.2. Award procedure:

7.2.1. The Committee shall evaluate the conformity of the applications with the requirements of the competition in two rounds:

7.2.1.1. in the first round, the Committee shall evaluate the applications on the basis of the evaluation criteria in the rubric (see Annex 1) and, for the second round of the competition, shall direct those candidates who have received at least 10 points;

7.2.1.2. in the second round, the Committee shall organise interviews with the candidates. Within 20 (twenty) working days after the expiry of the deadline for submission of applications, the Committee shall organise interviews with the candidates included in the second round.

7.2.2. The Committee shall be eligible to adopt decision if at least three members of the Committee, one of whom is the Chairperson or Vice-Chairperson of the Committee, are present at the meeting. Decisions shall be taken by majority vote. In the event of a tie vote, the Chairperson of the Committee shall have the decisive vote. The Committee shall have

the right to set a limit on the number of Scholarships to be awarded in accordance with the funding allocated for the implementation of the activities;

7.2.3. The composition of the Committee: RSU Vice-Rector for Academic Affairs (Chairperson of the Committee), two representatives from RSU academic structural units appointed by the Committee, two representatives of RSU AA (one of them - the Scholarship administrator), two representatives of RSU CEG. The Chairperson of the Committee shall appoint a representative of RSU CEG as a Vice Chairperson and shall have the right to invite additional experts and a representative of BITF to engage in the Committee, if necessary;

7.2.4. The Scholarship Fund Committee shall be convened by RSU Alumni Association;

7.2.5. The members of the Committee shall have the right to delegate representatives to attend the meetings in their place, granted equal voting rights.

8. Amount and procedure for payment of the Scholarship

8.1. The Scholarship shall be paid in a lump sum of EUR 1,600 (one thousand six hundred euro, zero cents).

9. Obligations and liabilities of the applicants

9.1. The applicant shall be responsible for the accuracy of the information provided for receiving the Scholarship and for the compliance with the requirements set out in these Regulations.

9.2. If within the period of receiving the Scholarship, the applicant fails to fulfil the tasks to be performed under the Annex to the Agreement, the applicant shall be obliged to notify the Scholarship administrator, and the participation of that applicant shall be terminated.

9.3. By applying for the Scholarship, the applicant shall undertake responsibility for complying with the requirements set out in the Regulations.

9.4. The award of the Scholarship may be revoked if, after the decision to award the Scholarship has been taken, the applicant or the performance indicators are found not to comply with the Regulations.

9.5. If it is established that the award of the Scholarship has been influenced by the provision of false information or such information that does not comply with the Regulations, the applicant is obliged to reimburse the Scholarship already paid.

10. Final provisions

RSU AA and the RSU CEG shall organise the publicity for the Scholarship and the inclusion of a reference to BITF in the printed and electronic materials produced.

Riga, 16 June 2025

Egita Pole, the Chairperson of the Board
of “Rīga Stradiņš University Alumni Association”

/signature/

Rubric of application evaluation criteria

Criterion	Indicators		
	1	2	3
Rationality	The objective and planned activities are vaguely formulated, poorly reasoned and illogically linked. The application lacks internal consistency, and the implementation is not convincing.	The objective and planned activities are clearly defined, yet they are not fully measurable and there is a lack of convincing justification. The logical connection between the parts of the application is partial and there are potentially reasonable risks to the implementation.	The objective and planned activities are clearly formulated, measurable, logically interlinked and convincingly justified. The application is internally consistent and implementable.
Novelty	The application does not provide for significant changes in the implementation of the study course. The offer consists of routine study course update work.	The application provides for certain improvements to the study course, such as upgraded study materials or changes in teaching methods, but there is no systemic approach to modernising the study course as a whole.	The application intends to comprehensively and substantially modernise the study course by improving the design of the study course, study materials, learning and teaching methods, evaluation, etc.
Interdisciplinary	The application does not explicitly reveal the substantive interdisciplinarity or mentions it only formally without any specific impact on the study course. It is not clear how the results could be used outside the specific study course.	The application contains certain slight elements of interdisciplinary content or approaches that enrich the quality of the study course.	The application clearly integrates knowledge, methods, approaches from several disciplines that enrich the quality of the study course. The planned activities are also adaptable and usable in other study programmes/courses, promoting a wider impact on studies at RSU.
Benefit for students	It is not clearly defined how the offer will improve student learning experiences. The description is formal and based on assumptions without a specific connection to the needs of the students.	The application describes how the planned activities will improve the student learning experience, but it is only partly linked to the analysis of the student needs and SKNA results.	The application clearly and specifically describes how the planned activities will improve the student learning experience - make the study content more accessible, learning more active, evaluation more transparent, etc. The proposed solutions are based on the analysis of the student needs and SKNA results, including the priorities of RSU Study development plan.
Sustainability	The results of the Scholarship are usable only once.	Updating the results of the Scholarship for the repeated use requires significant resources.	Updating the results of the Scholarship for the repeated use requires little resources.

