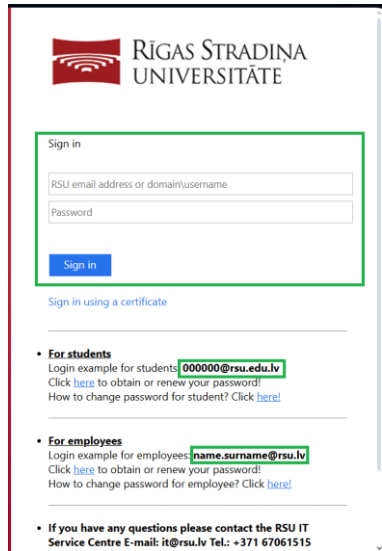# RSU e-resource repository (DSpace) instruction to access doctoral theses and students' final theses
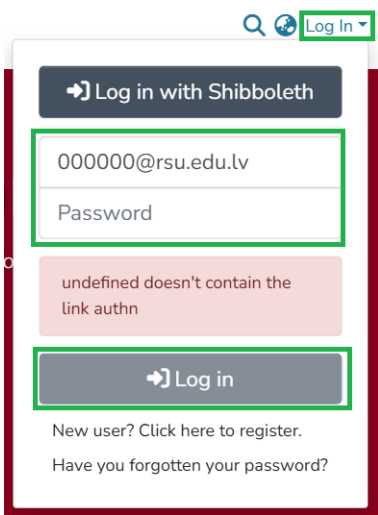
1. Open https://dspace.rsu.lv/home. In the upper right corner of the page, click "Log in", then "Log in with Shibboleth".
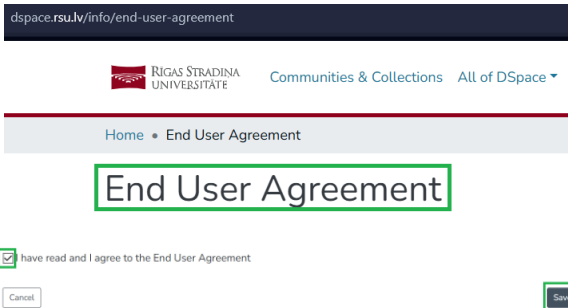

2. If necessary, fill out the RSU network authorization form. For students, use the email address of the student ID number, for employees – the email address of the full name and surname.

3. If DSpace still displays "Log in", click it, fill out the DSpace log in form with RSU data and click the large "Log in" button.
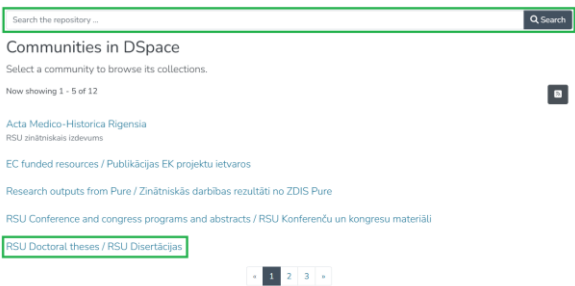

4. When logging in to the new version of DSpace for the first time, you must read the terms of use and at the bottom of the "End User Agreement" page, check the box next to "I have read and I agree to the End User Agreement" and click "Save".
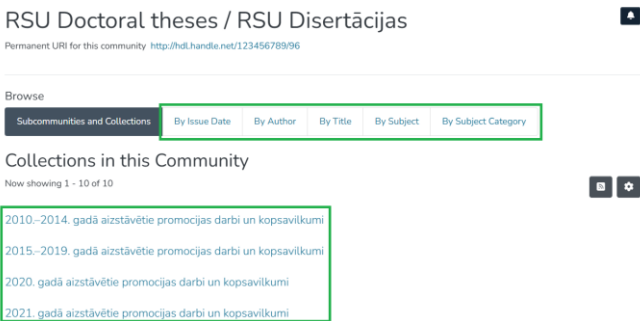

5. When a circle with a human silhouette appears in the upper right corner of the home page instead of "Log in", you have successfully logged in to DSpace. You can search by keywords by clicking on the magnifying glass icon at the top of the page and entering keywords in the search box.
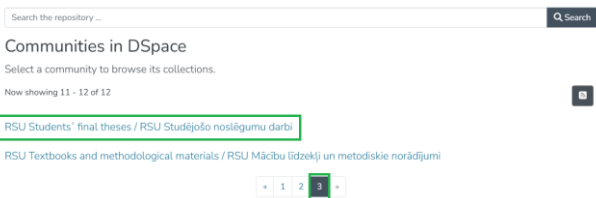

6. You can also search by keywords in the "Search the repository" window lower on the home page. When searching specifically for RSU doctoral theses, click on "RSU Doctoral theses / RSU Disertācijas" in the Communities in DSpace list.
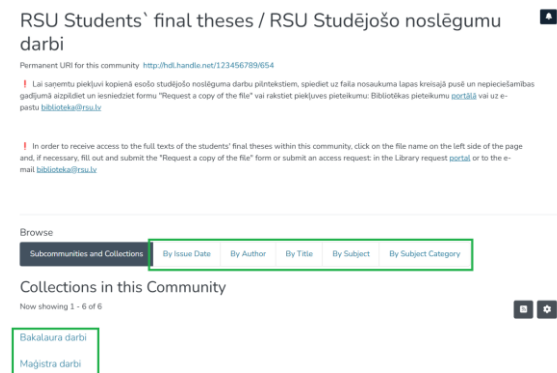

7. Within the "RSU Doctoral theses / RSU Disertācijas" Community, you can browse theses by various criteria (issue date, author, title, subject), or browse collections in which theses are divided by years or time periods.
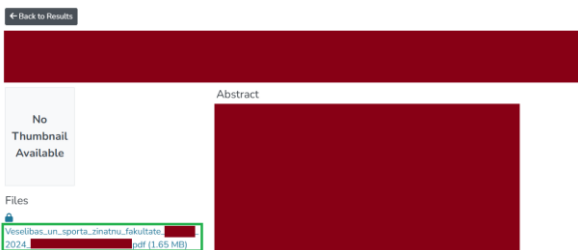

8. When searching specifically for RSU student's final theses, select page 3 in the Communities in DSpace list and click on "RSU Students` final theses / RSU Studējošo noslēgumu darbi".

10. To open the dissertation or student's final theses of interest, click on the file name on the left side of the page.
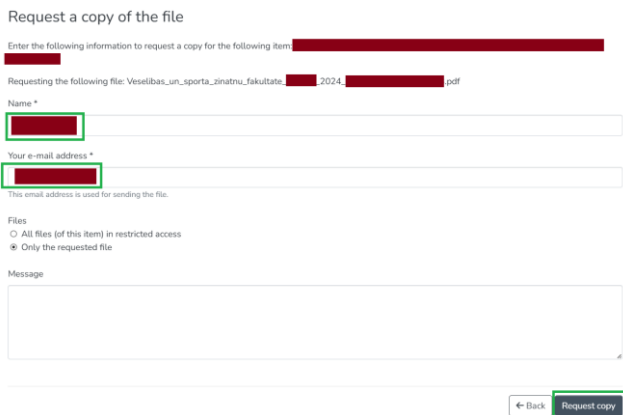

9. Within the "RSU Students` final theses / RSU Studējošo noslēgumu darbi" Community, you can browse theses by various criteria (issue date, author, title, subject), or browse collections in which theses are divided by type (bachelor's, master's, qualification, etc.).

If you have questions, send them to biblioteka@rsu.lv

11. If you are redirected to the "Request a copy of the file" form, fill in the name and e-mail address fields (RSU users must use the RSU email address), optionally add a message, and then click on "Request copy". A person from RSU library will contact you and inform you about the access rights.