

Title	Respondus Monitor Platform and LockDown Browser
Is personal data of a natural person (hereinafter - the Data) processed	Yes, personal data of students and employees are processed using the Respondus Monitor platform.
Data categories (what data is processed)	For students: name, surname, student card number, personal identity number, RSU e-mail, photo, voice and video recording, data derived from profiling. For employees: name, surname, position, contact details.
Are special categories of data processed. If so, which ones.	No, the special categories of personal data are not processed.
Purpose of data processing	The purpose of data processing is to ensure a modern, high-quality study process, to ensure the continuity of remote or partially remote study process, as well as to carry out reliable assessment of knowledge.
Justification for data processing	The legal basis for data processing is Article 6 (1) (b), (c) and (f) and Article 49 (1) (b) of the Regulation (EU): performance of the study contract concluded between the parties, requirements of laws and regulations regarding the introduction of a remote or partially remote study process and the legitimate interest of RSU in modernising of the study process and in improving its quality.
Recipients of personal data	Employees of RSU who need it to carry out their direct work responsibilities.
Processor	Respondus, Inc. PO Box 3247, Redmond, WA 98073, USA
Is personal data transferred outside the EU/ EEA countries	Yes, personal data is transferred to a third country via the Respondus Monitor platform, on the basis of Article 46 (1) and (2) (c) of the Regulation (EU): the data controller and processor have provided appropriate safeguards, and on condition that enforceable data subject rights and effective legal remedies for data subjects are available, as well as a contract concluded in accordance with standard data protection clauses.
Link to the contract and data processing conditions	https://www.rsu.lv/sites/default/files/imce/Dokumenti/Respondus_DPA_270820_LV.pdf https://www.rsu.lv/sites/default/files/imce/Documents/Respondus_DPA_270820_EN.pdf
Profiling	Personal profiling takes place during the use of the Respondus Monitor: any form of automated processing of personal data consisting of the use of personal data to evaluate certain personal aspects relating to a natural person, in particular to analyse or predict aspects concerning that natural person's performance in the study process.

	<p>The software uses artificial intelligence algorithms to mark suspicious moments of student behaviour during an examination that lecturers have to review in a video recording. This program allows you to automatically identify student behaviour that could indicate cheating during examinations.</p> <p>Profiling is an instrument that helps to carry out an accurate and reliable assessment of the student's knowledge. The final assessment of the examination shall be prescribed by the lecturer, evaluating the material obtained as a result of profiling and the results of the student's test work.</p>
Time-limit for data processing	Video and voice recordings after profiling performed by the Respondus Monitor platform shall be stored for 60 days after the test. After the specified deadline, the records are deleted and their further processing is no longer performed.
Data Processing Controller	RSU, the unified registration No. 90000013771, registered office at 16 Dzirciema iela, Riga, LV-1007.
	contact details in matters related to personal data processing at: rsu@rsu.lv , telephone: +37167409105 or personu.dati@rsu.lv , telephone: +37167409248 (RSU Data Security and Management Department).
	contact details in matters related to the study process at: rsu@rsu.lv , telephone: +371 67409105 or md@rsu.lv ;
	contact details in matters related to the technical provision with IT tools and training on the use of IT tools at: it@rsu.lv , telephone: +37167061515 (IT Service Centre)
Student rights	Students shall have the right to request access to their personal data, rectification or erasure of their personal data, restriction of processing and the right to object to such data processing, as well as the right to data portability and the right to lodge a complaint with the supervisory authority. For more information on the processing of personal data by RSU and on the rights of the data subject, see RSU Privacy Policy (LV - www.rsu.lv/privatuma-politika , ENG www.rsu.lv/privacy-policy).