

Rīga Stradiņš University

ADMISSION PROCEDURE

to English-taught study programmes

for academic year
2024/2025

Riga, 2024

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Admission Procedure to English-taught Study Programmes

Chapter I General Provisions

1. The Admission Procedure for English-taught study programmes for the academic year 2024/2025 (hereinafter – Procedure) lays down the admission process for study programmes of Rīga Stradiņš University (hereinafter – University or RSU) that are implemented in the English language. Any provision of the present Procedure refers to the English-taught study programmes.
2. Admission to the University is carried out in conformity with:
 - 2.1. Education Law;
 - 2.2. the Law on Institutions of Higher Education;
 - 2.3. Regulations of the Cabinet of Ministers No.846 of 10 October 2006 - *Regulations on the requirements, criteria and procedure for the admission to the study programmes*;
 - 2.4. Regulations of the Cabinet of Ministers No.203 of 27 March 2007 – *Procedure for Preparing and Updating Student Files*;
 - 2.5. Regulations of the Cabinet of Ministers No.276 of 25 June 2019 – *Regulations on State Education Information System*;
 - 2.6. the Procedure and other regulatory enactments.
3. The University determines the amount of the tuition fee of the English-taught study programmes by a separate decree of the rector of RSU and in accordance with the decision of the RSU Senate.
4. The admission to the English-taught study programmes is ensured by RSU International Department (hereinafter – ID), responsible employees of the RSU ID International Admissions Office who work with admission of applicants to study programmes that are implemented in the English language (hereinafter – ID responsible employees), and RSU International Admissions Committee (hereinafter – IAC), who acts in conformity with the Regulations of RSU Admissions Commission and corresponding RSU Rector’s Decree on the composition of the IAC.
5. Admission to studies in subsequent study stages in RSU is organised based upon Regulations of the Cabinet of Ministers No.932 of 16.11.2004 – *Procedures for the Initiation of Studies in Subsequent Study Stages*.
6. In conformity with the provisions of the Procedure, the following persons shall be admitted in the English-taught study programmes offered by RSU: citizens of the European Union, citizens of the European Economic Area (hereinafter – EU/EEA) or citizens of the Swiss Confederation, permanent residents of the European Community holding a valid residence permit and citizens of other countries having completed all requirements of the immigration process and who are eligible for studies in Latvia in conformity with Section 83 of the Law on Institutions of Higher Education and in accordance with Section 84 and Section 85 of the Law on Institutions of Higher Education.
7. Requirements and criteria for admission to each English-taught study programme, as well as other information with regard to the relevant study programme are specified in the annexes of the present Procedure.

Chapter II Study Programmes

8. The University implements the following English-taught study programmes:
 - 8.1. second level professional higher education programme “Medicine”;

- 8.2. second level professional higher education programme “Dentistry”;
- 8.3. bachelor's study programme “International Business and Start-up Entrepreneurship”;
- 8.4. master's study programme “Health Management”;
- 8.5. master's study programme “International Governance and Diplomacy”;
- 8.6. master's study programme “Russia and Eurasia Studies”;
- 8.7. master's study programme “Biostatistics”;
- 8.8. doctoral study programme "Health Care" and its sub-programmes "Medicine", "Pharmacy" and "Psychology”;
- 8.9. doctoral study programme “Social Sciences” and its sub-programmes “Law”, “Political Science”, “Social Anthropology, Sociology and Social Work”, “Communication Culture and Multimedia”, “Health Management” and “Business Management and Economy”.

Chapter III

Admissions and Number of Students to Be Enrolled in Each Programme

9. The University determines the number of students to be enrolled (study places financed by natural and legal persons) in the English-taught study programmes upon passing the RSU admission competition for study places in English-taught study programmes in accordance with the present Procedure (hereinafter – Admission Competition) by a separate decree of the rector of RSU.
10. Applicants shall be admitted according to the following procedure and under the following conditions:
 - 10.1. English-taught study programmes with admission twice per year – both September and February:
 - 10.1.1. Study programme “Medicine”;
 - 10.1.2. Study programme “Dentistry”.
 - 10.2. English-taught study programmes with admission once per year – only September:
 - 10.2.1. Study programme “International Business and Start-up Entrepreneurship”;
 - 10.2.2. Study programme “Health Management”;
 - 10.2.3. Study programme “International Governance and Diplomacy”;
 - 10.2.4. Study programme “Russia and Eurasia Studies”;
 - 10.2.5. Study programme “Biostatistics”.
 - 10.3. Study programme “International Business and Start-up Entrepreneurship” shall be opened if at least 24 (twenty-four) applicants shall pass the Admission Competition and can be enrolled in the respective RSU study programme. Study programmes “Health Management”, “International Governance and Diplomacy” and “Russia and Eurasia Studies” shall be opened if at least 16 (sixteen) applicants shall pass the Admission Competition and can be enrolled in the respective RSU study programme.
11. On the basis of significant interest from applicant and a respective decision of the Director of the study programme, RSU can offer the programmes that have admissions scheduled only for September also in February admission. Information about such additional admission and the respective decision of the Director of the study programme shall be published on RSU website (<https://www.rsu.lv/en>).

Chapter IV

Application Deadlines

12. The following application registration (document submission) deadlines shall be determined for study programmes “Medicine” and “Dentistry” – for September admission:
 - 12.1. EU/EEA applicants, non-EU/EEA applicants who have a valid permanent/temporary residence permit in an EU/EEA country and applicants from a country whose citizens may enter Latvia without a visa: **1 March – 1 July**;

- 12.2. applicants from countries, whose citizens require a visa to enter Latvia and who are citizens of countries [subject to additional assessment upon issuing a visa or a residence permit](#): **1 March – 1 April**;
- 12.3. applicants from countries not included in Paragraph 12.2 of the present Procedure, whose citizens require a visa to enter Latvia: **1 March – 1 May**;
- 12.4. RSU reserves the right to extend the application deadlines publishing information about such extended application deadlines on RSU website (<https://www.rsu.lv/en>).
13. The following application registration (document submission) deadlines shall be determined for study programmes “Medicine” and “Dentistry” – for February admission:
 - 13.1. EU/EEA applicants, non-EU/EEA applicants who have a valid permanent/temporary residence permit in an EU/EEA country and applicants from a country whose citizens may enter Latvia without a visa: **1 September – 1 December**;
 - 13.2. applicants countries, whose citizens require a visa to enter Latvia and who are citizens of countries [subject to additional assessment upon issuing a visa or a residence permit](#): **1 September – 1 October**;
 - 13.3. applicants from other countries not included in Paragraph 13.2 of the present Procedure, whose need a visa for entering Latvia: **1 September – 1 November**;
 - 13.4. RSU reserves the right to extend the application deadlines publishing information about such extended application deadlines on RSU website (<https://www.rsu.lv/en>).
14. The following application registration (document submission) deadlines shall be determined for study programmes “International Business and Start-up Entrepreneurship”, “Health Management”, “International Governance and Diplomacy”, “Russia and Eurasia Studies” and “Biostatistics”:
 - 14.1. EU/EEA applicants, non-EU/EEA applicants who have a valid permanent/temporary residence permit in an EU/EEA country and applicants from a country whose citizens may enter Latvia without a visa: **1 September – 1 July**;
 - 14.2. applicants from countries, whose citizens require a visa to enter Latvia and who are citizens of countries [subject to additional assessment upon issuing a visa or a residence permit](#): **1 September – 1 April**;
 - 14.3. applicants from countries not included in Paragraph 14.2 of the present Procedure, whose citizens require a visa to enter Latvia: **1 September – 1 May**;
 - 14.4. RSU reserves the right to extend the application deadlines publishing information about such extended application deadlines on RSU website (<https://www.rsu.lv/en>).
- 14.¹ RSU reserves the right on the basis of a respective IAC decision to determine a different application registration deadline for the submission of the secondary school leaving documents (secondary school diploma and the official transcript) for applicants from countries, where these documents are issued outside the application registration deadline specified in specified in this Chapter of the present Procedure.

Chapter V

Application Documents

15. When submitting an application for studies, the applicant shall:
 - 15.1. fill out an electronic application form on the RSU’s e-Admissions portal (hereinafter – the eA Portal);
 - 15.2. make a non-refundable application fee payment to the RSU’s account in the following amount:
 - 15.2.1. international applicants – 100.00 EUR (one hundred Euros 00 cents);
 - 15.2.2. applicants who are citizens of the Republic of Latvia and who have obtained their secondary/higher education in an accredited education institution of the Republic of Latvia (hereinafter – AEIRL) – 20.00 EUR (twenty Euros 00 cents).
16. The eA Portal is the only place where fully assembled applications are stored and where for the admission in respective study programme the applicant shall upload the digital versions of the following documents specified in the present Procedure and its annexes:

- 16.1. a passport (data page) or a personal identity card (ID card) - to be uploaded onto the section "Passport/ID Card" of the eA Portal;
- 16.2. educational documents (Secondary school leaving diploma and the official transcript, Bachelor's diploma and the official transcript, Master's diploma and the official transcript, etc.) both in original language and in English - to be uploaded onto the section "Completed Education", subsection "Secondary School/University Diploma & Grade Transcript" of the eA Portal;
- 16.3. letters of recommendation - to be uploaded onto the section "Completed Education", subsection "Letters (Recommendation & Motivation)" of the eA Portal;
- 16.4. letter of motivation - to be uploaded onto the section "Completed Education", subsection "Letters (Recommendation & Motivation)" of the eA Portal;
- 16.5. results of the internationally recognised English proficiency test - to be uploaded onto the section "Completed Education", subsection "English Proficiency Certificate" of the eA Portal;
- 16.6. application fee payment confirmation (such as payment slip, bank reference, bank statement, bank transfer printout etc.) - to be uploaded onto the section "Completed Education", subsection "Other Documents (payment slip, additional certificates, etc.)" of the eA Portal.
- 16.7. other application documents (application fee payment slip, additional certificates, etc.) - to be uploaded onto the section "Completed Education", subsection "Other Documents (payment slip, additional certificates, etc.)" of the eA Portal.
- 16.8. Photo – to be uploaded onto the section "Personal Information" of the eA Portal. Upon passing the Admission Competition, this photo will be used for preparation of the RSU Student ID or other documents confirming the student's status at the University. this The uploaded photo must meet the following parameters:
 - 16.8.1. full frontal view of your face, neutral facial expression;
 - 16.8.2. high resolution;
 - 16.8.3. plain white/off-white background;
 - 16.8.4. taken in last 6 (six) months;
 - 16.8.5. casual, decent clothing;
 - 16.8.6. glasses and hearing aid permitted if you use them on a daily basis are permitted in photo.
17. When filling out an electronic application form, on the section "Personal Information" the eA Portal, the applicant indicates accurate, complete, and correct the following personal information:
 - 17.1. name and surname indicated in the uploaded passport (data page) or personal identity card (ID card) on the eA Portal;
 - 17.2. date of birth and year;
 - 17.3. the applicant's contact information (e-mail address and phone number) to be used by ID responsible employees or IAC responsible employees to contact the applicant;
 - 17.4. by submitting the application (i.e. pressing the "Submit" button), the applicant confirms that his/her data is correct and correspond to the following "Declaration statement" – "By filling in this RSU online application I hereby certify that personal data and additional information provided are accurate, complete, and correct. I also certify that all application documents uploaded onto the RSU e-Admissions Portal are genuine, complete and/or do not contain untruthful data and/or information (fraud, document forgery, plagiarism, et.al.)"
18. When the applicant has clicked "Submit" (application completed), the applicant shall send an e-mail to admissions@rsu.lv with the **online application number** (application page, top right corner) and **name, surname** (as it is stated in applicant's passport). The applicant will receive a confirmation e-mail when the ID responsible employees have checked and registered the application.
19. The ID responsible employees shall commence communication on the applicant's application status (fully assembled, missing documents, comments) not later than 10 (ten) working days after an e-mail containing the online application number has been received.

20. The uploaded documents shall be drafted in Latvian or English. If the documents are in a language other than Latvian or English, the applicant shall upload them in the original language together with a translation of the documents into English. RSU only accepts translation that have one of the following attestations:
 - 20.1. the translation of the document into English has been prepared by or approved by the issuing authority of the original;
 - 20.2. translation has been confirmed by a sworn notary (or an equivalent authority);
 - 20.3. translation holds an original seal and signature of a registered professional translator.
21. If the applicant has obtained the educational document or academic degree abroad (not in Latvia), ID responsible employees shall take the necessary actions in the State Education Information System (hereinafter – SEIS) to obtain a reference from the Academic Information Centre (hereinafter – AIC) evaluating the level of the applicant's qualification by determining the corresponding educational document or academic degree conferred in Latvia. The applicant can also fulfil the requirements of this Paragraph without RSU assistance.
22. The application fee payment confirmation must include the following information:
 - 22.1. transfer/payment date;
 - 22.2. applicant's name and surname;
 - 22.3. the amount transferred to the account specified by RSU.
23. The applicant ensures that the University receives the application fee in full amount (including different bank charges/commissions for international money transfer).
24. If RSU cannot provide applicant's admission to the study programme that the applicant has applied (for example, if a full study group is not formed), the applicant can request to use the same application fee (on the basis of an electronic application) for the next successive admission of the University if the applicant reapplies for admission to the University.
25. RSU shall only accept a letter of motivation from the applicant drawn up on the appropriate RSU form.
26. RSU shall only accept letters of recommendation from the applicant drawn up on the appropriate RSU form.
27. RSU shall not accept letters of recommendation written by the applicant's relatives, friends or other involved parties.
28. Where relevant, applicants who are citizens of EU/EEA countries shall upload their documents only in legally approved (notarised) way or approved by the issuing authority. No additional certifications are necessary.
29. Where relevant (usually for documents issued in non-EU/EEA countries), prior to the uploading of the documents, the applicant shall ensure the certification of documents with an Apostille or their legalisation in the country of document origin following the legalisation procedure stipulated by the regulatory enactments, in conformity with The Hague Convention of 5 October 1961 abolishing the requirement of legalisation for foreign public documents, Law on Hague Convention on abolishing the requirement of legalisation for foreign public documents, a.o. regulatory enactments. The applicant assumes full responsibility for the timely and fully executed certification of documents with an Apostille or legalisation.
30. Document certification with Apostille or legalisation in the country of document origin is compulsory to all public documents issued in the respective country included in the list of documents to be submitted by the applicants, including:
 - 30.1. secondary school leaving diploma and the official transcript (for the second level professional higher education programmes and Bachelor's programmes);
 - 30.2. bachelor's diploma and the official transcript (for Master's study programmes);
 - 30.3. police clearance certificate from the country where the applicant has stayed for the past 12 (twelve) months;
 - 30.4. academic transcript of acquired study results (study subjects) and ECTS (European Credit Transfer and Accumulation System) credit points in their previous university studies, if such transcript was uploaded on the eA Portal.
31. If the applicant's documents have been legalized in the country of document origin, the applicant or the University shall take the necessary measures to legalize these documents in the Consular Department of the Ministry of Foreign Affairs of the Republic of Latvia in accordance with regulatory enactments.

32. The University covers the expenses of the legalisation of applicant's documents in the amount of 50.00 EUR (fifty Euros 00 cents). If the expenses of document legalization exceed the aforementioned amount, the applicant (after the applicant has started studies at the University) refunds the difference upon the University's request.
33. If any of the submitted documents issued by the respective country contains the personal name and/or surname other than the one in the applicant's passport or personal identity card (ID card), the applicant shall present an official/notarised document in English or Latvian attesting the change of the personal name and/or surname.

Chapter VI

Admission Criteria, Requirements, Subjects, Assessment

Sub-chapter One

Academic Criteria, Requirements, Subjects and Evaluation of the Same

34. RSU has defined the following general academic criteria for the admission of applicants to the English-taught second level professional higher education programmes, Bachelor's programmes, Master's programmes and Doctoral programmes:
 - 34.1. **second level professional higher education programmes and Bachelor's programmes** – completed secondary education attested by originals or certified copies of the secondary education diploma and official transcript (copies must be certified by a sworn notary or applicant's educational establishment or the institution that issued the original document);
 - 34.2. **master's programmes** – completed Bachelor's programme attested by originals or certified copies of the Bachelor's diploma and official transcript (copies must be certified by a sworn notary or applicant's educational establishment);
 - 34.3. **doctoral programmes** – completed Master's programme attested by originals or certified copies of the Master's diploma and official transcript (copies must be certified by a sworn notary or applicant's educational establishment).
35. In addition to academic criteria for admission to English-taught study programmes offered by RSU specified in this Chapter of the Procedure, the University has defined the criteria for admission of applicants who have previously studied at another university (hereinafter – Transfer Applicants). Transfer Applicants can qualify for recognition of the acquired study results (study subjects) and ECTS credit points in their previous university studies and for inclusion of these subjects and ECTS in their study plan. The University determines the procedure of evaluation of applications submitted by Transfer Applicants in accordance with the decision of the RSU Senate. The decisions about comparison and recognition of the acquired study results (study subjects (credit points)) is taken by the Committee for Comparison and Recognition of Study Results (Credit Points) (hereinafter – Transfer Committee).

Sub-chapter Two

Programme-specific Subjects, Compulsory Subjects, Additional Subjects, and Substitution of Assessment in Study Programmes "Medicine" and "Dentistry"

36. RSU has defined the following programme-specific subjects, compulsory subjects and additional subjects acquired at the secondary school for the admission of applicants:
 - 36.1. programme-specific subjects:
 - 36.1.1. English;
 - 36.1.2. Biology;
 - 36.1.3. Chemistry.
 - 36.2. compulsory subjects: Mathematics.
 - 36.3. additional subjects: Physics.
37. The University evaluates applications also in cases when only Biology or only Chemistry has been acquired at the secondary school level.

38. If the applicant has not acquired Biology, Chemistry at the secondary school level, but these subjects are included and available in the secondary school system of the respective country, a grade in the subject Natural Sciences cannot substitute the grades in the aforementioned subjects. The only exception is the case if the subject Natural Sciences is thematically relevant in content and provides the necessary knowledge to be obtained in order to start studies at the University. In order to determine the equivalence of the subject content:
 - 38.1. the applicant shall ensure that the ID responsible employees receive electronically a full course description of the subject Natural Sciences that has been prepared, issued and verified with a stamp and signature by the respective secondary school;
 - 38.2. the ID responsible employees forward the aforementioned course description to the responsible departments of the RSU Faculty of Medicine for evaluation;
 - 38.3. the aforementioned departments evaluate the equivalence of the subject content and electronically send their evaluation on equivalence to the ID responsible employees;
 - 38.4. if the evaluation confirms the thematical relevance in content and provides the necessary knowledge to be obtained in order to start studies at the University, the ID responsible employees inform the applicant thereof and register the acquired grade in the RSU Student Information System (hereinafter – SIS). This grade becomes the Admission Competition grade in the equivalent content subject Biology and/or Chemistry.
39. Taking into account the peculiarities of educational systems of various countries, the University reserves the rights to evaluate applications with secondary school diplomas and official transcripts that do not contain the subjects Biology and Chemistry but contain subject(s) of similar content having different name(s) (for example, Physics-Chemistry, Biology-Geology, Biotechnology, Physical and Chemical Phenomena and Their Application, etc.). The aforementioned evaluation is carried out by the responsible departments of the RSU Medical Faculty in accordance with Paragraph 38 of the present Procedure.
40. If the applicant has not acquired Biology, Chemistry, or subject(s) of similar content having different name(s) at the secondary school level or if the grade in these subjects is low, the grades may be replaced by the grade of the study results indicated in a certificate of completion of the University's Open University courses of similar content;
41. If the applicant has not acquired Biology, Chemistry, or subject(s) of similar content having different name(s) at the secondary school level or if the grade in these subjects is low, but he/she has acquired study subjects in the previous university studies (Biology, Chemistry or subjects of similar content) and the Transfer Committee has decided to recognise the referenced study subject, the recognised study subject meets the requirements of the RSU Admission Competition and the applicant continues his/her participation in the University's Admission Competition on the basis of a special Transfer Committee decision that is stipulated in the minutes of the Transfer Committee meeting.
42. Taking into account the peculiarities of educational systems of various countries, the University reserves the rights to evaluate applications with secondary school diplomas and official transcripts that do not contain the subject Mathematics but contain subject(s) of similar content having different name(s) (for example, Algebra, Calculus, Mathematics and Application of Mathematics, Mathematics and Applied Mathematics, etc.).
43. Taking into account the peculiarities of educational systems of various countries, for applicants who have acquired at secondary school from countries with a specialisation/profiling secondary education programme that does not have the subject Mathematics as a compulsory subject (for instance, The United Kingdom, Sri Lanka, India, and other countries), the University allows an exception and substitutes the Admission Competition compulsory grade in the subject Mathematics (final/last secondary school semester grades and exam grades) with a corresponding grade in the subject Physics.

Sub-chapter Three
Programme-specific Subjects
Study Programme “International Business and Start-up Entrepreneurship”

44. RSU has defined the following programme-specific subjects acquired at the secondary school for the admission of applicants:

- 44.1. English;
- 44.2. Mathematics;
- 44.3. Latvian language for applicants who have obtained secondary education in an AEIRL.
- 45. Taking into account the peculiarities of educational systems of various countries, the University reserves the rights to evaluate applications with secondary school diplomas and official transcripts that do not contain the subject Mathematics but contain subject(s) of similar content having different name(s) (for example, Algebra, Calculus, Mathematics and Application of Mathematics, Mathematics and Applied Mathematics, etc.).
- 46. Taking into account the peculiarities of educational systems of various countries, for applicants who have acquired at secondary school from countries with a specialisation/profiling secondary education programme that does not have the subject Mathematics as a compulsory subject (for instance, The United Kingdom, Sri Lanka, India, and other countries), the University allows an exception and substitutes the Admission Competition compulsory grade in the subject Mathematics (final/last secondary school semester grades and exam grades) with a corresponding grade in the subject Physics.

Sub-chapter Four

Assessment of Programme-specific Subjects, Compulsory Subjects, Additional Subjects and Other Subjects

- 47. Upon assessing applicants' performance in programme-specific subjects, compulsory subjects, additional subjects and other subjects, the University shall:
 - 47.1. consider only those subjects included in the secondary school diploma and the official transcript that the applicant has studied for at least 2 (two) semesters;
 - 47.2. consider exam grades included in the secondary school leaving diploma and the official transcript;
 - 47.3. only consider the final secondary school semester grades if they are acquired in the last semester of the secondary school or (if this is not the case) if they are acquired in the most recent semester/study year of the last 4 (four) semesters (2 (two) years) of the secondary school;
 - 47.4. in case both final/last secondary school semester and also exam grades have been received, all these grades shall be considered;
 - 47.5. consider grades acquired in the final assessment of the secondary education (transcript of grades of the secondary education) for applicants with special needs and other applicants who have obtained secondary education in AEIRL and who are exempted from taking Centralised Exams (hereinafter – CE) in accordance with the procedure stipulated in regulatory enactments.
 - 47.6. recalculate the grades acquired in all programme-specific, compulsory and additional subjects into percentage values by comparing the acquired grade with the highest possible grade in the secondary education grading scale of the respective country;
 - 47.7. calculate the average of the percentage values of the assessments referred to in the Paragraph 47.6 of the present Procedure for programme-specific subjects defined for admission to the respective study programme.
- 48. The percentage values and the average of the percentage values referred to in Paragraphs 47.6 and 47.7 of the present Procedure shall become the Admissions Competition grades for applicants.
- 49. The University in the Admissions Competition shall not consider the aggregate or average grade of the subjects of the secondary school diploma and/or the official transcript;
- 50. Unsatisfactory/Failing grades are not admissible in any of the subjects included in the diploma and the official transcript (including programme-specific subjects, compulsory subjects, and other subjects) (in conformity with the secondary education grading scale of the respective country). This requirement does not apply to:
 - 50.1. subjects included in the diploma and the official transcript, which are marked as partially completed or incomplete, and additional subjects, which are not considered as part of the curriculum (a confirmation of this fact is required from the secondary school the applicant has graduated from);

- 50.2. secondary school English subject grade, if the results of the internationally recognised English proficiency test shall be considered as the only Admission Competition grade of the applicant (see Paragraph 63.1.1 of the present Procedure);
- 50.3. Transfer Applicants, who have received the corresponding decision of the Transfer Committee.
- 51. RSU has set the minimum level of grades of the secondary school diploma and the official transcript (final/last secondary school semester grades and exam grades) for the admission to second level professional higher education programmes and Bachelor's study programmes (see Annex No. 10) for secondary school educational documents of the countries from which the University most frequently receives fully assembled applications. For secondary school educational documents of other countries, the minimum level of grades of the secondary school diploma and the official transcript (final grades and exam grades) for the admission to second level professional higher education programmes and Bachelor's study programmes shall be evaluated and determined separately for each country by consulting the AIC and studying the information on the educational system of the respective country.
- 52. Should the applicant fail to meet the minimum level of grades of the secondary school diploma and the official transcript (final/last secondary school semester grades and exam grades) for the admission to second level professional higher education programmes and Bachelor's study programmes, the IAC reserves the rights to offer a study place to the applicant as a result of the Admission Competition, if the applicant's application contains other compelling grounds for such result of the Admission Competition.

Sub-chapter Five
Programme-specific Subjects and Other Assessment Criteria
Master's Study Programmes

- 53. RSU has defined the following programme-specific subjects acquired at the secondary school for the admission of applicants:
 - 53.1. English;
 - 53.2. specific programme related subjects to be evaluated by the Director of the respective study programme.
- 54. Academic admissions criteria and requirements for previous education are laid down in the Annex of the present Procedure on a particular study programme.
- 55. Additional admissions criteria (for example, documents of additional training and activities, certificates, awards, diplomas, publications in peer-reviewed journals, interviews) are laid down in the Annex of the present Procedure on a particular study programme.

Sub-chapter Six
Academic Assessment Criteria
Doctoral Study Programmes

- 56. Academic assessment criteria (abstract for the intended doctoral thesis and scientific work undertaken) and requirements for previous education are laid down in the Annex of the present Procedure on a particular study programme.
- 57. The technical specifications of abstract of the intended doctoral thesis:
 - 57.1. volume – preferably up to six pages (excluding the references; exact number of words may be specified, e.g. 3000 words);
 - 57.2. *Times New Roman*, font size - 12;
 - 57.3. Line spacing - 1.5;
 - 57.4. The content, data and additional information of the abstract is stipulated in the Annex 3 of the Admission Regulations for Doctoral Study Programmes for the Academic Year 2024/2025.
- 58. Assessment criteria for the two reviewers of the abstract of the intended doctoral thesis (points as whole numbers):
 - 58.1. Topicality of the intended research and scientific novelty: 1 to 5 points;

- 58.2. Scientific quality of the research proposal and compliance with the intended doctoral thesis (research aim, objectives, scientific assumptions, research questions and/or working hypothesis(es): from 1 to 5 points;
- 58.3. Design and methodology of the planned doctoral research (sample or research participants, data (primary, secondary and/or tertiary) collection methods, data collection procedure): from 1 to 5 points;
- 58.4. Applicant's motivation, ethical considerations and work completion options: 1 to 5 points.
59. Criteria for the assessment of the scientific work undertaken by the applicant:
- 59.1. scientific publications included in the international databases *Web of Science*, *SCOPUS*, *PubMed*, *ERIH+*, *EBSCO*, *Index Copernicus International*, and *Open access* publications on the topic of the intended doctoral thesis, if the applicant **is the first author** (supporting documents: copies of publications or proof of acceptance for publishing, publications of the last five years) – 3 points;
- 59.2. scientific publications included in the international databases *Web of Science*, *SCOPUS*, *PubMed*, *ERIH+*, *EBSCO*, *Index Copernicus International*, and *Open access* publications on the topic of the intended doctoral thesis, if the applicant **is a co-author** (supporting documents: copies of publications or proof of acceptance for publishing, publications of the last five years) – 2.5 points;
- 59.3. collective monographs on the topic of the intended doctoral thesis (supporting documents: confirmation / a copy certifying it) - 2.5 points;
- 59.4. collective monographs that are not related to the topic of the intended doctoral thesis (supporting documents: confirmation / a copy certifying it) - 2 points;
- 59.5. scientific articles in peer-reviewed journals published in Latvia and abroad on the topic of the intended doctoral thesis (supporting documents: copies of publications or proof of acceptance for publication) - 2 points;
- 59.6. publications in a non-peer-reviewed scientific journal in Latvia on the topic of the intended doctoral thesis (supporting documents: copies of publications or proof of acceptance for publishing) - 1 point;
- 59.7. scientific publications in peer-reviewed journals on the topic not related to the intended doctoral thesis - 0.5 points;
- 59.8. scientific activity at conferences (points are not added for the activities of the same content, but the highest number of points is awarded in the relevant criterion);
- 59.9. presentation at conferences on the topic of the intended doctoral thesis (supporting documents: copies of the conference programme) - 1.5 points;
- 59.10. poster presentations at conferences on the topic of the intended doctoral thesis (supporting documents: copies of the poster presentation) - 1 point;
- 59.11. conference abstracts on the topic of the intended doctoral thesis (supporting documents: copies of the abstracts) - 0.5 points;
- 59.12. participation in international research projects and research projects of the Latvian Council of Science (hereinafter - LCS), RSU and other higher education institutions on the topic of the intended doctoral thesis (supporting documents: a letter of confirmation from the project manager) - 1 point for 1 year of participation;
- 59.13. participation in international research projects and research projects of the LCS, RSU and other higher education institutions not related to the topic of the intended doctoral thesis (supporting documents: a letter of confirmation from the project manager) - 0.5 points for 1 year of participation;
- 59.14. participation in research projects with external funding for the implementation of research at RSU (supporting documents: a letter of confirmation from the project manager) - 1 point;
- 59.15. the applicant has worked as a member of academic staff at RSU:
- 59.15.1. 1 to 5 years - 1 point;
- 59.15.2. 5 years and more - 2 points (supporting documents: a statement from the employer);
- 59.16. work / traineeship / studies at foreign higher education institutions and research institutions related to the topic of the intended doctoral thesis (supporting documents: a

statement from the employer, higher education institution, research institution) - 0.1 points per 1 month;

- 59.17. The content, data and additional information of the applicant's scientific work undertaken is stipulated in the Annex 4 of the Admission Regulations for Doctoral Study Programmes for the Academic Year 2024/2025.
60. Criteria for the assessment of oral defence of abstract for the intended doctoral thesis, including the applicant's presentation (hereinafter – the Oral Defence) (points as whole numbers):
- 60.1. Topicality of the intended research and scientific novelty: 1 to 5 points;
 - 60.2. Scientific quality of the research proposal and compliance with the intended doctoral thesis (research aim, objectives, scientific assumptions, research questions and/or working hypothesis(es): from 1 to 5 points;
 - 60.3. Design and methodology of the planned doctoral research (sample or research participants, data (primary, secondary and/or tertiary) collection methods, data collection procedure): from 1 to 5 point;
 - 60.4. Applicant's motivation, ethical considerations and work completion options: 1 to 5 points.
61. The intended supervisor of the applicant's doctoral thesis (or two supervisors of the doctoral thesis) must have the rights of an expert of the LCS in the field (sub-field), within which the doctoral thesis shall be written. The rights of the expert must be valid throughout the period of the Admission Competition and **at least two months after the planned start of studies**. This requirement shall apply to both supervisors of the doctoral thesis, if there are two of them.

Sub-chapter Seven English Proficiency

62. The applicant has to provide the University with a proof of his/her English language proficiency on at least B2 level in accordance with the Common European Framework of Reference for Languages (hereinafter – CEFR).
63. The English language proficiency is to be certified by:
- 63.1. for applicants who have **acquired secondary education in an EU/EEA country or in the Swiss Confederation**:
 - 63.1.1. secondary school English subject grade (studied for at least 2 (two) semesters) indicated in the secondary school leaving diploma and/or the official transcript that meets the requirements laid out in Sub-chapter Four of Chapter VI of the present Procedure;
 - 63.1.2. results of the internationally recognised English proficiency test taken within the last 5 (five) years (see Annex No. 11), if the applicant has not acquired English at the secondary school or if the applicant considers his/her actual English proficiency higher than the level stated in the secondary school diploma and/or the official transcript;
 - 63.1.3. in case the documents uploaded to the eU portal by the applicant contain both the secondary school English subject grade and the results of the internationally recognised English proficiency test, the results of the internationally recognised English proficiency test shall be considered as the only Admission Competition grade of the applicant. In such cases IAC does not accept the secondary school English subject grade stipulated in Paragraph 63.1.1 of the present Procedure, regardless of the grade acquired (see Paragraph 50.2 of the present Procedure).
 - 63.2. for applicants who have **completed secondary education in a non-EU/EEA country and for applicants** who apply for studies for admission to RSU English-taught **Master's study programmes**, results of the internationally recognised English proficiency test taken within the last 5 (five) years (see Annex No. 11).
 - 63.3. applicants **do not have to certify their English proficiency to RSU** if their secondary education or higher education (full study programme) was acquired in English as a language of instruction.

Chapter VII

Online Motivational Interviews

Sub-chapter One

General Information and Interview Results

64. The University shall conduct Online Motivational Interviews (hereinafter – Interviews) with citizens of non-EU/EEA countries (excluding non-citizens of Latvia, citizens of the Swiss Confederation and permanent residents of the European Community who have a valid residence permit) for selection of applicants for further participation in the Admission Competition or admission to studies at subsequent study stages. The Interviews are conducted based on Paragraph 13¹ of the Cabinet Regulation No 846 “Regulations Regarding the Requirements, Criteria and Procedures for Admission to Study Programmes” of 10 October 2006.
65. Interviews are conducted with the aim of assessing the applicant’s:
 - 65.1. motivation to study in their chosen study programme in English;
 - 65.2. eligibility for the study programme;
 - 65.3. the choice of study programme and the reasons thereof;
 - 65.4. knowledge about RSU, Riga, and Latvia.
66. RSU shall offer and arrange an Interview with the applicant after the submission of a fully assembled application to the University. The Interviews shall take place on the Zoom online platform.
67. If the applicant does not agree to the Interview, they shall not continue to participate in the Admission Competition.
68. If during the Interview the ID responsible employee is doubtful about the applicant’s English language proficiency:
 - 68.1. the ID responsible employee sends the video recording of the Interview to the English language lecturers of the RSU Faculty of Social Sciences for evaluation of the applicant’s English language proficiency;
 - 68.2. the English language lecturers of the RSU Faculty of Social Sciences evaluate the applicant’s English language proficiency and electronically send their opinion to the ID responsible employee;
 - 68.3. the ID responsible employee saves the aforementioned opinion and includes the necessary remarks in the SIS.
69. There are two possible results of the Interview - the Interview has been passed or the Interview has not been passed.
70. The Interview is not passed if the applicant:
 - 70.1. has not completed the requirements stipulated in the Paragraphs 65, 78 and 80 of the present Procedure;
 - 70.2. without a valid reason has failed to attend the Interview (i.e. does not sign onto the Zoom online platform);
 - 70.3. without a valid reason has not complied with other criteria set by the ID responsible employees.
 - 70.4. Head of the RSU ID IAO takes a respective decision on the basis of the opinion mentioned in the Paragraph 68 of the present.
71. If the Interview is passed, its result is in force in the ongoing admission and next two consecutive admissions.
72. The Interview shall be conducted by the ID responsible employees. The Interview cannot be conducted by the ID responsible employee who has registered the online application of the applicant on the eA Portal and SIS.
73. At the request of the RSU’s Admissions Committee, the same procedure shall also apply in cases when an applicant participates in the Admission Competition for a study programme in Latvian.

Sub-chapter Two

Requirements and Procedure of the Interview

74. The ID responsible employee who conducts the Interview shall:
 - 74.1. contact electronically the applicant to be interviewed and propose a potential date and time of the Interview, as well as justify the need for the Interview;
 - 74.2. if necessary, sends electronically the applicant no more than two reminders about the invitation to the Interview;
 - 74.3. informs Head of the RSU ID IAO if the applicant has not responded to the invitation to the Interview sent electronically by the ID responsible employee within two weeks from the initial invitation. In such case the application of the applicant shall not be forwarded for evaluation in the Admission Competition;
 - 74.4. create a separate Zoom hyperlink for each Interview and send the hyperlink to the applicant.
75. The applicant confirms the offered time and date of the Interview or agrees upon an alternative time and date of the Interview with the ID responsible employee. The Interview must take place no later than two weeks from the initial electronic communication (invitation for the Interview).
76. Each Interview shall be video-recorded. The video recording of the Interview shall be stored in the Panopto video content management platform (panopto.rsu.lv) according to the requirements of the RSU Document Nomenclature. Interview recordings shall be available only to the ID Director, the ID responsible employees, responsible employees of the RSU Department of Information Technology, as well as to competent institutions upon request.
77. The ID responsible employee conducting the Interview shall do the following:
 - 77.1. at the beginning of the video recording introduce themselves, repeatedly inform the applicant that the Interview will be recorded;
 - 77.2. obtain a verbal consent from the applicant for the Interview, verification of the identity document, processing of the applicant's data, storage and use of the Interview for the purposes of the Admission Competition;
 - 77.3. ask the applicant not to use a mobile phone or any other means of communication during the Interview (unless necessary for the Interview);
 - 77.4. inform the applicant of the cases in which the Interview will be terminated immediately;
 - 77.5. ask the applicant to present their identity document, which the applicant has uploaded as one of the application documents onto the the eA Portal when filling in the electronic application form and verify the identity of the applicant;
 - 77.6. ask the applicant to provide his/her personal contact information (e-mail and phone number) in the chatbox of the Zoom online platform;
 - 77.7. during the Interview, ask the applicant a number of questions in order to fulfil the objectives of the Interview.
78. The Interview shall be terminated immediately if the following happens during the Interview:
 - 78.1. the ID responsible employee has any doubts about the identity of the applicant, applicant's answers to the questions or the way these answers were given (the answers are not true, the answers are erroneous, the answers are given by another person instead of the applicant, etc.);
 - 78.2. unauthorised persons are present or voice(s) of unauthorised person(s) can be heard in the room with the applicant;
 - 78.3. the applicant uses a mobile phone or any other means of communication not necessary for the Interview;
 - 78.4. in other cases where the ID responsible employee considers that the applicant has behaved inappropriately during the Interview or has not complied with the provisions of the present Procedure.
79. In case the Interview is terminated, the ID responsible employee shall inform the applicant that the Interview is terminated and shall stop recording the Interview.
80. For the Interview to be considered as having taken place, the web camera and microphone of the applicant must be switched on throughout the Interview.

81. In cases where the Interview could not be conducted for technical or justifiable reasons, the Interview may be re-arranged.
82. If the applicant fails to attend the Interview and cannot justify their failure with a justifiable reason, the Interview shall not be re-arranged and the applicant shall not continue to participate in the Admission Competition.
83. Neither during the Interview nor in any communication with the applicant before or after the Interview, the ID responsible employee shall provide information to the applicant or interested parties (other third parties) about the Interview process, the Interview evaluation criteria, and the Interview result. The Interview evaluation criteria is considered to be restricted information in accordance with Section 5, Paragraph one, Clause 5 of the Freedom of Information Law and shall be established and reviewed at least once a year by the Head of the ID IAO.
84. After the Interview the ID responsible employee shall inform the Head of the RSU ID IAO about the Interview process and in compliance with the Paragraphs 65, 68, 70, 78 and 80 of the present Procedure, shall decide on the result of the Interview and note the Interview result in the RSU SIS.
85. The Interview results shall be officially recorded in the ID IAO minutes that shall be signed electronically by the Head of the RSU ID IAO and that shall be stored in the RSU Document Management System in accordance with the ID Document Nomenclature. The result of the Interview cannot be challenged or appealed separately.
86. Only in case if the Interview is passed, the application of the applicant shall be forwarded for evaluation in the Admission Competition.

Chapter VIII

Admission Competition and Its Procedure

Sub-chapter One

General Provisions of Admission Procedure

87. All received applications containing a fully assembled application documents participate in the Admission Competition, are evaluated and shall pass/fail to pass the Admission Competition, based on the following:
 - 87.1. applications meeting the admission criteria and requirements laid down in the Chapter VI of the present Procedure;
 - 87.2. result of the Interview (see Chapter VII of the present Procedure);
 - 87.3. other prerequisites arising from laws and regulations in force, if any have been identified as necessary.
88. The IAC determines the results of the Admission Competition (offer of study place or study place rejection).
89. The results of the Admission Competition:
 - 89.1. are stipulated in minutes of the IAC;
 - 89.2. shall be announced to the applicants electronically – Study place offer/Rejection letter in digital format stating if the application has/has not passed the Admission Competition and whether in accordance with minutes of the IAC the study place is offered/refused to the applicant shall be:
 - 89.2.1. published on the applicant’s electronic application form on the eA Portal;
 - 89.2.2. sent to the applicant’s e-mail address that the applicant has indicated is his electronic application form on the eA Portal (above the section “Personal Information”).
 - 89.3. shall be announced to the applicants within 1 (one) to 3 (three) calendar months after the University has received the applicant’s fully assembled application and not later than 3 (three) calendar days following the closing date of the Admission Competition. The closing date of the Admission Competition is 3 (three) calendar days before the official beginning of studies in the respective study programme;

- 89.4. are in force/valid only in the ongoing admission during which the applicant has applied for studies at the University.
90. When evaluating the applications, IAC can also take a decision to put the application on a waiting list. This decision is stipulated in minutes of the IAC. The communication with applicants about waitlisted applications shall be sent within 3 (three) calendar days following the date of the IAC decision. The results of the Admission Competition of these applications shall be determined at the final stage of the ongoing admission.
91. The ID responsible employees make sure that before the applicants whose applications have passed the Admission Competition are enrolled in the respective RSU study programme, the AIC reference about the educational documents of these applicants is obtained. In specific cases not dependant on the IAC and the ID responsible employees or the applicants and in cases when unclear/inaccurate information about the educational documents of the applicant mentioned in this Paragraph is received from the applicant himself/herself or the AIC, applicants in cooperation with the ID responsible employees make sure that the aforementioned AIC reference is obtained during the first study semester of these applicants at RSU. If the applicant fails to meet this requirement, Paragraphs 138.5 and 138.6 of the Chapter XIV of the present Procedure regarding cancellation of the applicant's study place, shall come into force.
92. After the announcement of the results of the Admission Competition and before the closing date of the Admission Competition, the applicants may not decide to change the study programme in which the IAC has offered them a study place to a different study programme. In exceptional cases (for example, if a study group is not formed in the study programme that the applicant has applied for) and accordingly RSU cannot provide enrolment in the respective study programme), the University reserves the rights to offer a change of the study programme to the applicant.

Sub-chapter Two

Provisions of Admission Procedure to Second Level Professional Higher Education Study Programmes and Bachelor's Study Programmes

93. Taking into account the peculiarities of secondary school educational systems of various countries, each application is evaluated individually by the IAC.
94. Only applications with secondary school diplomas and official transcripts containing grades in the programme-specific and compulsory subjects that correspond or exceed the minimum level of grades set for secondary school educational documents of the respective country may qualify for study places (in accordance with the number of students to be enrolled in the University determined by a separate decree of the rector of RSU).
95. The results of the Admission Competition of the applications with secondary school leaving documents acquired in the educational system of an EU/EEA country or in an international educational programme (for instance, *International Baccalaureate (IB)*, *European Baccalaureate (EB)*, British *A Levels* programme) shall be taken by individually assessing the academic suitability of these applications for studies at RSU and based on the expertise of the IAC and the ID responsible employees.
96. The results of the Admission Competition of other applications shall be determined only after the AIC reference stipulated in Paragraph 21 of the present Procedure is obtained and/or after full completion of the legalisation procedures for foreign public documents.
97. The applicants who in accordance with the results of the Admission Competition and with the respective minutes of the IAC have received study place offers, shall make the tuition fee payment and other applicable payments within 2 (two) weeks after the registration date of the offer of study place or the date of e-mail on the results of the Admission Competition (except for cases when the University sets a different payment deadline due to a valid reason). Information about the tuition fee payment deadline and the payment deadline of other applicable payments will be included in the offer of study place and/or the e-mail on the results of the Admission Competition.

Sub-chapter Three

Provisions of Admission Procedure to Master's Study Programmes

98. After the ID responsible employee has checked and registered the application, he/she submits it to the Director of the respective study programme for evaluation. The Director of the respective study programme evaluates the essence and content of the application taking into account the peculiarities of university level educational systems of various countries.
99. When the Director of the respective study programme has evaluated the application, he/she informs the ID responsible employees with an electronic information report if the study place should be offered to the applicant. On the basis of the electronic information report of the Director of the respective study programme, the IAC determines the results of the Admission Competition in accordance with Paragraph 89 of the present Procedure.
100. The results of the Admission Competition of applications shall be determined only after the AIC reference stipulated in Paragraph 21 of the present Procedure is obtained and/or after full completion of the legalisation procedures for foreign public documents.
101. The applicants who in accordance with the results of the Admission Competition and with the respective minutes of the IAC have received study place offers, shall make the tuition fee payment and other applicable payments within 2 (two) weeks after the registration date of the offer of study place or the date of e-mail on the results of the Admission Competition (except for cases when the University sets a different payment deadline due to a valid reason). Information about the tuition fee payment deadline and the payment deadline of other applicable payments will be included in the offer of study place and/or the e-mail on the results of the Admission Competition.

Sub-chapter Four

Provisions of Admission Procedure to Doctoral Study Programmes

102. After the ID responsible employee has checked and registered the application, he/she submits it to the Director of the respective study programme for evaluation. The Director of the respective study programme evaluates the essence and content of the application taking into account the peculiarities of university level educational systems of various countries.
103. Only those applicants, whose application documents meet the requirements of the Annex of the present Procedure on a particular study programme and who have no outstanding tuition fees or other material liabilities to the University, shall participate in the Admission Competition.
104. The RSU Department of Doctoral Studies as provided for in the requirements of the relevant doctoral study programme shall:
 - 104.1. organise the appointment of reviewers;
 - 104.2. determine the time and procedure for the Oral Defence of the abstract for the intended doctoral thesis;
 - 104.3. notify the applicants thereof;
 - 104.4. organise the work of the Entrance Examination Board and the entrance examination for admission to the doctoral study programmes, if applicable (see Annex No. 8 and Annex No. 9) (hereinafter - Entrance Examination).
105. Applicants' applications shall be evaluated by the following boards:
 - 105.1. Oral Defence Board;
 - 105.2. Applicants' applications with interdisciplinary topic of intended doctoral thesis shall be evaluated by a separate oral defence board depending on the relevant field;
 - 105.3. Entrance Examination Board.
106. Applicants' applications shall be evaluated in the following order:
 - 106.1. assessment of the research for the intended doctoral thesis:
 - 106.1.1. assessment of the abstract for the intended doctoral thesis by two reviewers on a scale from 1 to 20 points (**an average score of at least 8 points should be received**);
 - 106.1.2. assessment of the abstract for the intended doctoral thesis by the Oral Defence Board on a scale from 1 to 20 points (**an average score of at least 8 points should be received**).

- 106.2. assessment of the scientific work undertaken within the range from 0 to 50 points.
107. In case of equal total amount of points, the Admission Competition shall be determined by the points obtained in the Oral Defence.
108. RSU Department of Doctoral Studies shall inform the applicant about the conduct of the Oral Defence and entrance examination (remotely (*Zoom* or *MS Teams*) or in person). Oral Defence and entrance examination are conducted in English. A personal identification document must be presented to identify the applicant. During the entire Oral Defence (if it is conducted online), the applicant's web camera and microphone must be switched on.
109. The applicant shall take the entrance examination for admission to the respective study programme, if is required in accordance with the present Procedure.
110. The entrance examination is conducted by the Entrance Examination Board consisting of at least three members. The entrance examination shall be assessed as "passed" or "failed". The assessment of the entrance examination shall not be included in the total amount of the admission criteria.
111. Applicants, who have not participated in the Entrance Examination at the specified time, have failed the Entrance Examination or have not been able to present their personal identification document, shall be excluded from further participation in the Admission Competition.
112. In accordance with the academic assessment criteria and the points obtained in them (the first two decimal digits shall be considered), the RSU Department of Doctoral Studies informs the ID responsible employees with an electronic information report if the study place should be offered to the applicant. On the basis of the electronic information report of the Director of the respective study programme, the IAC determines the results of the Admission Competition in accordance with Paragraph 89 of the present Procedure.
113. The results of the Admission Competition of applications shall be determined only after the AIC reference stipulated in Paragraph 21 of the present Procedure is obtained and/or after full completion of the legalisation procedures for foreign public documents.
114. The applicants who in accordance with the results of the Admission Competition and with the respective minutes of the IAC have received study place offers, shall make the tuition fee payment and other applicable payments within 2 (two) weeks after the registration date of the offer of study place or the date of e-mail on the results of the Admission Competition (except for cases when the University sets a different payment deadline due to a valid reason). Information about the tuition fee payment deadline and the payment deadline of other applicable payments will be included in the offer of study place and/or the e-mail on the results of the Admission Competition.

Chapter IX

Re-applying for Studies

115. Applicants who have submitted their fully assembled applications, but who have not passed the Admission Competition, have not been offered a study place or have declined the study place, may re-apply for studies in the next consecutive admission without re-uploading/re-submitting all application documents.
116. Applicants specified in Paragraph 115 of the present Procedure:
- 116.1. fill out anew the electronic application form on the eA Portal;
- 116.2. make the application fee payment specified in Paragraph 15.2 of the present Procedure. The applicant shall upload the payment confirmation to the electronic application form on the eA Portal;
- 116.3. do not make the application fee payment specified in Paragraph 15.2 of the present Procedure, if the cases specified in Paragraph 24, 138.3 and 139.2 of the present Procedure apply to them;
- 116.4. upon completion of the requirements of the Paragraph 71 of the present Procedure, are exempted from the Interview (see Chapter VII of the present Procedure). The ID responsible employee who has registered the online application of the applicant on the

eA Portal and SIS, informs the Head of the RSU ID IAO about the fact of previously completed Interview.

117. The results of the Admission Competition of the previous ongoing admission (the IAC decisions on study places stipulated in a minutes of the IAC) including offers of study place are not in force/valid in the next admissions. If the applicant re-applies for studies, he participates in the University's Admission Competition of the ongoing admission.
118. Should the applicant wish to re-apply for studies after more than one (next) consecutive admission, he/she shall submit a new fully assembled application to the University (the documents initially uploaded/submitted are destroyed).

Chapter X

Payments, Drafting and Conclusion of Study Contracts, Enrolment

119. The applicants who have passed the Admission Competition shall:
 - 119.1. confirm the study place by making the tuition fee payment and other applicable payments (established by a separate order of the rector of RSU) within 2 (two) weeks after the registration date of the offer of study place or the date of e-mail on the results of the Admission Competition;
 - 119.2. making payments after the deadline prescribed by RSU (2 (two) weeks after the registration date of the offer of study place or the date of e-mail on the results of the Admission Competition) might be a reason for losing the study place. In case the applicant is not able to pay the tuition fee in time due to impartial reasons not depending on him/her (e.g. any delays/failure of the responsible authorities to allocate the financial means to the applicant), the applicant shall accordingly notify the ID responsible employees thereof and shall ask for prolongation of the deadline of the tuition fee payment. The ID responsible employees provide the applicant with an "Application for payment extension", which the applicant fills out and sends to the ID responsible employees via e-mail.
120. When applicants have confirmed their study places by making the payments, the ID responsible employees shall draft the study contract with the University for these applicants (within 1 (one) week after the payments have been received).
121. Prior to the official commencement of studies, the applicants specified in Paragraph 119 of the present Procedure shall conclude a study contract with the University. The ID responsible employees shall set the date and time for concluding the study contract. Failure to conclude the study contract in due time might be a reason for losing the study place.
122. Prior to the official commencement of studies, the ID responsible employees shall enrol the applicants specified in Paragraph 119 of the present Procedure in the respective RSU study programme by an RSU Decree (formal process of obtaining a student status). The Decree shall be signed by the Vice-Rector for Administration and Development of the University. The Decree shall be countersigned by the Director of the ID and the Head of the IAO of the ID.

Chapter XI

Storage of Applicants' Application Documents and Students' Personal Files

123. Taking into account that all applicants' application documents are uploaded onto/enclosed to their electronic application form on the eA Portal, the University stores these documents on the eA Portal.
124. The ID responsible employees ensure that statements issued by AIC on the education certificates or academic degrees awarded in Latvia that correspond to the applicants' education certificates or degrees acquired abroad are uploaded onto the eA Portal. The original digital copies of these statements are stored on the SEIS.
125. The University shall keep the application documents uploaded/submitted by the applicants who are not enrolled in the respective RSU study programme for the period of 1 (one) year (except

- for hard copies of their submitted/handed in original secondary/higher education diplomas and official transcripts and other original educational documents and certificates) in conformity with the procedure of RSU Rules of Nomenclature. After the end of the deadline for document keeping specified in RSU Rules of Nomenclature, the documents uploaded/submitted by the applicants shall be destroyed. The original secondary/higher education diplomas and official transcripts and other original education documents and certificates will be stored at the ID.
126. After the applicants' enrolment in the respective RSU study programme (obtaining a student status) but not later than 30 (thirty) calendar days after the official commencement of studies, the students (the status of the person changed from "applicant" to "student") are obliged to submit/send by mail hard copies of the documents, that are required for preparation of a students' personal files:
 - 126.1. originals or certified copies of secondary school leaving diploma/university diploma and the official transcript (the certification can be issued by a sworn notary (or an equivalent authority) or the issuing authority of the original;
 - 126.2. translation into English of the secondary school leaving diploma/university diploma and the official transcript certified (bearing original wet stamp and signature) by a sworn notary (or an equivalent authority), a registered professional translator or the issuing authority of the original;
 - 126.3. study contract concluded with the University in two (2) copies.
 127. The documents specified in Paragraph 126 of the present Procedure can be submitted/sent by mail to the ID responsible employees also before the applicants' enrolment in the respective RSU study programme.
 128. The ID responsible employees shall prepare students' personal files. These personal files contain hard copies of documents specified in Paragraph 126 of the present Procedure and copy of the student's passport (data page) or copy of the student's personal identity card.
 129. Not later than 30 (thirty) calendar days after the official commencement of studies, all students' (applicants enrolled in the respective RSU study programme) personal files are handed over to the responsible faculty/Student Services by drawing up an appropriate deed.

Chapter XII

Procedure for Admission of Applicants Under the Age of 18 at the Moment of the Commencement of Studies

130. Applicants who are under the age of 18 (eighteen, minors) at the moment of commencement of studies are eligible for admission to the University's English-taught second level professional higher education study programmes and Bachelor's study programmes, if they meet the following criteria:
 - 130.1. they have acquired secondary education attested by the secondary education diploma and the official transcript;
 - 130.2. they present a power of attorney signed by both parents or the current guardian authorising a certain person to be the applicant's legal guardian within the territory of the Republic of Latvia until the moment the applicant turns 18 (eighteen).
131. The University shall not be obliged to provide underage applicants with a legal guardian. Applicants and their family shall assume responsibility for appointing a legal guardian and settling the required legal formalities.
132. If the applicant's parents arrive and stay with the applicant in the Republic of Latvia until the moment the applicant turns 18 (eighteen), they are obliged to inform the responsible employees of the ISD thereof. In such case, no written power of attorney is necessary.
133. A person can be appointed as a legal guardian (in conformity with Paragraphs 40 and 43 of the Regulations of the Cabinet of Ministers No. 564 "*Regulations Regarding Residence Permits*") if he/she is a citizen of the Republic of Latvia and has reached the age of 18 or if he/she is a citizen of any other country who has reached the age of 18 (eighteen) and who has rights to reside in Latvia.

134. The guardian of the underage applicant shall have the following obligations towards RSU and the applicant:
 - 134.1. to perform his/her duties conscientiously;
 - 134.2. to sign the study contract and other necessary documents together with the applicant;
 - 134.3. to participate in the applicant's immigration procedure and its organisation (if applicable).

Chapter XIII

Rights and Obligations of the Applicant and the University

135. The applicant shall have the following obligations during the admission process:
 - 135.1. to upload/submit and, if applicable, present the documents specified in the present Procedure and its annexes;
 - 135.2. to ensure that certification of documents with an Apostille or legalisation is executed timely and fully, if applicable;
 - 135.3. to fill out an electronic application form and provide solely truthful information to the University;
 - 135.4. to get acquainted with and observe the provisions of the present Procedure and external regulatory enactments with regard to the admission process;
 - 135.5. to settle financial obligations towards the University within the deadline set by RSU;
 - 135.6. to ensure that all required steps of the immigration process are executed timely and fully, if applicable;
 - 135.7. to observe the deadlines specified in the regulatory enactments and the present Procedure;
 - 135.8. to fulfil other obligations arising from the regulatory enactments.
136. The University shall have the following obligations during the admission process:
 - 136.1. to ensure fair and non-discriminatory (irrespective of race, skin colour, gender, religion, special needs, origin, ethnicity) admission process in conformity with regulatory enactments;
 - 136.2. to provide information about study opportunities at the University and their rights and obligations;
 - 136.3. to provide information about the number of applicants to be enrolled in the University's study programmes (study places financed by natural and legal persons);
 - 136.4. to set the amount of the tuition fee and other applicable payments;
 - 136.5. to accept and process the documents uploaded/submitted by the applicants;
 - 136.6. to announce the results of the Admission Competition to the applicants via e-mail;
 - 136.7. to announce the reception of applicant's payments in RSU account via e-mail;
 - 136.8. to organise the conclusion of study contracts with the applicants specified in Paragraph 119 of the present Procedure;
 - 136.9. to organise the enrolment of the applicants specified in Paragraph 119 of the present Procedure (formal process of obtaining a student status) in the respective RSU study programme;
 - 136.10. upon the applicant's request, to send back to the applicant the originals of the secondary school diploma and/or the official transcript or other documents certifying education (if such documents have been submitted) by keeping their copies. No other application documents (both originals and copies) shall be returned to the applicant;
 - 136.11. to fulfil other obligations arising from the regulatory enactments.
137. The obligations of the applicant and the University correspond to the relevant rights of the other party.

Chapter XIV

Cancellation of the Study Place

138. The University reserves the right to cancel the applicant's study place in the ongoing admission in the following cases:
 - 138.1. the applicant fails to fulfil the financial obligations towards the University within the deadline specified in the offer of study place sent by the University;
 - 138.2. the applicant fails to carry out the required steps of the immigration process defined by the University or other procedures related to the admissions and the official commencement of onsite studies specified by the University (for example, conclusion of study contracts);
 - 138.3. the applicant fails to commence onsite studies for more than 2 (two) weeks after the official commencement of onsite studies due to immigration process or because of the failure to certify documents with an Apostille or to legalise them (see Paragraph 29 of the present Procedure) or any other reason;
 - 138.4. RSU receives information from the competent institution of the Republic of Latvia (such as the Office of Citizenship and Migration Affairs, the State Border Guard, the Latvian Security Police, competent embassy of the Republic of Latvia, a.o. institutions) that the applicant has failed to carry out the required steps of the immigration process and obligations towards the Republic of Latvia;
 - 138.5. RSU receives information from the competent institutions (such as the AIC) that might serve as grounds for doubting the sufficiency or conformity of the application documents that the applicant has uploaded/submitted during the admission process to the requirements of the regulatory enactments or the requirements set by RSU;
 - 138.6. during the admission process RSU discovers that the applicant has provided incomplete and/or untruthful data and/or information (fraud, document forgery, plagiarism, et.al.).
139. The University retains (guarantees) the offered study place to the applicant for one (next) successive admission in the same study programme in the following cases:
 - 139.1. the applicant fails to commence onsite studies or is absent for more than 2 (two) weeks after the official commencement of onsite studies due to impartial reasons not depending on him/her (e.g. any delays/failure to issue immigration or any other documents by the responsible authorities);
 - 139.2. a study group is not formed in the study programme that the applicant has applied for and accordingly RSU cannot provide enrolment in the respective study programme.
140. The conditions stipulated in Paragraph 139 of the present Procedure shall come into force only in cases when the study programme shall be opened and admission of applicants is feasible in the chosen RSU study programme (a full study group is formed) in accordance with Paragraph 10 of the present Procedure.

Chapter XV

Appeals and Challenging of Admission-Related Decisions

141. Within 3 (three) working days after the announcement of the results of the Admission Competition to the applicant, the applicant shall be entitled to submit a written appeal regarding the results of the Admission Competition to the IAC. Within 3 (three) working days, the IAC shall re-evaluate the applicant's application and immediately notify the applicant about the revised results of the Admission Competition electronically.
142. The results of the Admission Competition stipulated in the minutes of the IAC may be contested by submitting an application to RSU Rector within 1 (one) month after the results of the Admission Competition have entered into force. Decision made by RSU Rector may be appealed against according to the procedure established in the Administrative Procedure Law.

Chapter XVI

Final Provisions

143. All issues related to admission to the University not stipulated by the regulatory enactments of the Republic of Latvia or the present Procedure shall be reviewed by the IAC.
144. The present Procedure is subject to change upon necessity or in cases of amendments to the regulatory enactments.
145. The information on study opportunities at the University is provided:
 - 145.1. during international education fairs, webinars, RSU Open Days, onsite visits to the University, as well as electronically or by phone;
 - 145.2. through RSU cooperation partners;
 - 145.3. by displaying the information in the University's premises and/or on RSU website (<https://www.rsu.lv/en>).
146. For information about the admission procedures, process and progress the applicant may contact the ID responsible employees via or e-mail admissions@rsu.lv or in person in Riga, 16 Dzirciema Street.
147. For information about the immigration procedures, process and progress the applicant may contact the ID responsible employees via e-mail immigration@rsu.lv or in person in Riga, 16 Dzirciema Street.
148. The following Annexes attached to the present Procedure are an integral part of it:
 - 148.1. second level professional higher education programmes with English as a language of instruction:
 - 148.1.1. Annex No. 1 – Medicine;
 - 148.1.2. Annex No. 2 – Dentistry.
 - 148.2. Bachelor's and professional study programmes with English as a language of instruction:
 - 148.2.1. Annex No. 3 – International Business and Start-up Entrepreneurship.
 - 148.3. Master's study programmes with English as a language of instruction:
 - 148.3.1. Annex No. 4 – Health Management;
 - 148.3.2. Annex No. 5 – International Governance and Diplomacy;
 - 148.3.3. Annex No. 6 – Russia and Eurasia Studies;
 - 148.3.4. Annex No. 7 – Biostatistics.
 - 148.4. Doctoral study programmes taught in English:
 - 148.4.1. Annex No. 8 – Health Care;
 - 148.4.2. Annex No. 9 – Social Sciences.
 - 148.5. Level of grades of the diploma and official transcript, and documents certifying English proficiency:
 - 148.5.1. Annex No. 10 – Minimum level of grades (final/last secondary school semester grades and exam grades) specified in the secondary education diploma and official transcript established by RSU for admission to the second level professional higher education programmes and Bachelor's degree programmes;
 - 148.5.2. Annex No. 11 – Minimum level of internationally recognised English language tests required by RSU.

IAC Responsible Secretary

B.Pētersone

Annex No. 1

Application documents for the study programme **Medicine***(with English as a language of instruction)*

1.	Study programme level	Second level professional higher education European Qualifications Framework (EQF) – Level 7
2.	Qualification or/and degree conferred	Medical Doctor (corresponding to a Master's degree)
3.	Study duration	6 years
4.	Type	Full-time studies
5.	Application package	<p>1. Completed online application on the e-Admissions Portal (https://admission.rsu.lv/en/login)</p> <p>Digital versions of documents uploaded onto the e-Admissions Portal:</p> <ol style="list-style-type: none"> 2. Photo. 3. Original or a certified copy of the secondary school leaving diploma. 4. Original or a certified copy of the secondary school official transcript. 5. Two (2) letters of recommendation (on RSU official form). 6. Letter of motivation (on RSU official form). 7. Photocopy of passport (data page) or personal identity card. 8. Application fee payment confirmation (slip). <p>Non-EU/EEA citizens also have to submit:</p> <ol style="list-style-type: none"> 1. One (1) photo (size 3x4 cm). 2. Chest X-ray radiograph and radiologist's report on the findings. 3. Police clearance certificate (issued by police office/responsible institution) from the country where the applicant has stayed for the last 12 months. 4. Bank statement about financial means available in applicant's bank account. <p>Under-age applicants also have to submit:</p> <ol style="list-style-type: none"> 1. A power of attorney signed by both parents or the guardian authorising a certain person to be the applicant's legal guardian within the territory of the Republic of Latvia until the moment the applicant turns 18.
6.	Previous education	Completed secondary education
7.	Additional requirements	1. Results of an internationally recognised English proficiency test (secondary education acquired in a non-EU/EEA country).
8.	Criteria for Admission Competition	<p>The following criteria for Admission Competition to the study programme "Medicine" shall be applied:</p> <ol style="list-style-type: none"> 1. Assessment in the following compulsory subjects acquired at the secondary school (final/last secondary school semester grades or examination grades listed in the secondary school diploma and the official transcript): <ol style="list-style-type: none"> 1.1. Biology or Chemistry (at least one subject), 1.2. English (secondary education acquired in an EU/EEA country), 1.3. Mathematics, 1.4. Physics (additional). 2. Two (2) letters of recommendation and their content. 3. Applicant's letter of motivation and its content. 4. Results of an internationally recognised English proficiency test (secondary education acquired in a non-EU/EEA country). 5. Additional documents enclosed with the application (certificates, diplomas etc.) that attest the applicant's qualification or motivation to study in the study programme "Medicine".

Annex No. 2

Application documents for the study programme **Dentistry***(with English as a language of instruction)*

1.	Study programme level	Second level professional higher education European Qualifications Framework (EQF) – Level 7
2.	Qualification or/and degree conferred	Doctor of Dental Surgery (corresponding to a Master's degree)
3.	Study duration	5 years
4.	Type	Full-time studies
5.	Application package	<p>1. Completed online application on the e-Admissions Portal (https://admission.rsu.lv/en/login)</p> <p>Digital versions of documents uploaded onto the e-Admissions Portal:</p> <ol style="list-style-type: none"> 2. Photo. 3. Original or a certified copy of the secondary school leaving diploma. 4. Original or a certified copy of the secondary school official transcript. 5. Two (2) letters of recommendation (on RSU official form). 6. Letter of motivation (on RSU official form). 7. Photocopy of passport (data page) or personal identity card. 8. Application fee payment confirmation (slip). <p>Non-EU/EEA citizens also have to submit:</p> <ol style="list-style-type: none"> 1. One (1) photo (size 3x4 cm). 2. Chest X-ray radiograph and radiologist's report on the findings. 3. Police clearance certificate (issued by police office/responsible institution) from the country where the applicant has stayed for the last 12 months. 4. Bank statement about financial means available in applicant's bank account. <p>Under-age applicants also have to submit:</p> <ol style="list-style-type: none"> 1. A power of attorney signed by both parents or the guardian authorising a certain person to be the applicant's legal guardian within the territory of the Republic of Latvia until the moment the applicant turns 18.
6.	Previous education	Completed secondary education
7.	Additional requirements	1. Results of an internationally recognised English proficiency test (secondary education acquired in a non-EU/EEA country).
8.	Criteria for Admission Competition	<p>The following criteria for Admission Competition to the study programme "Dentistry" shall be applied:</p> <ol style="list-style-type: none"> 1. Assessment in the following compulsory subjects acquired at the secondary school (final/last secondary school semester grades or examination grades listed in the secondary school diploma and the official transcript): <ol style="list-style-type: none"> 1.1. Biology or Chemistry (at least one subject), 1.2. English (secondary education acquired in an EU/EEA country), 1.3. Mathematics, 1.4. Physics (additional). 2. Two (2) letters of recommendation and their content. 3. Applicant's letter of motivation and its content. 4. Results of an internationally recognised English proficiency test (secondary education acquired in a non-EU/EEA country). 5. Additional documents enclosed with the application (certificates, diplomas etc.) that attest the applicant's qualification or motivation to study in the study programme "Dentistry".

Annex No. 3

Application documents for the study programme **International Business and Start-up Entrepreneurship***(with English as a language of instruction)*

1.	Study programme level	European Qualifications Framework (EQF) – Level 6
2.	Qualification or/and degree conferred	Bachelor's degree in Social Sciences in management and administration
3.	Study duration	3 years – full-time studies 3.5 years – part-time studies
4.	Type	Full-time studies, part-time studies, distance learning
5.	Application package	<p>1. Completed online application on the e-Admissions Portal (https://admission.rsu.lv/en/login)</p> <p>Digital versions of documents uploaded onto the e-Admissions Portal:</p> <p>2. Photo.</p> <p>3. Original or a certified copy of the secondary school leaving diploma.</p> <p>4. Original or a certified copy of the secondary school official transcript.</p> <p>5. Original or a certified copy of CE certificates - for applicants who have obtained secondary education in an AEIRL.</p> <p>6. Two (2) letters of recommendation (on RSU official form) - for applicants who are not citizens of the Republic of Latvia.</p> <p>7. Letter of motivation (on RSU official form) - for applicants who have obtained secondary education in AEIRL.</p> <p>8. Photocopy of passport (data page) or personal identity card.</p> <p>9. Application fee payment confirmation (slip).</p> <p>Non-EU/EEA citizens also have to submit:</p> <p>1. One (1) photo (size 3x4 cm).</p> <p>2. Chest X-ray radiograph and radiologist's report on the findings.</p> <p>3. Police clearance certificate (issued by police office/responsible institution) from the country where the applicant has stayed for the last 12 months.</p> <p>4. Bank statement about financial means available in applicant's bank account.</p> <p>Under-age applicants also have to submit:</p> <p>1. A power of attorney signed by both parents or the guardian authorising a certain person to be the applicant's legal guardian within the territory of the Republic of Latvia until the moment the applicant turns 18.</p>
6.	Previous education	Completed secondary education
7.	Additional requirements	1. Results of an internationally recognised English proficiency test (secondary education acquired in a non-EU/EEA country).
8.	Criteria for Admission Competition	<p>The following criteria for Admission Competition to the study programme "International Business and Start-up Entrepreneurship" shall be applied:</p> <p>1. Assessment (GPA grade) in the following compulsory subjects acquired at the secondary school (final/last secondary school semester grades or examination grades listed in the secondary school diploma and the official transcript, or the certificate grade level of the CE):</p> <p>1.1. Mathematics,</p> <p>1.2. English (secondary education acquired in an EU/EEA country),</p> <p>1.3. Latvian – for applicants who have obtained secondary education in AEIRL.</p> <p>2. Letter of motivation and its content – for applicants who have not obtained secondary education in AEIRL.</p> <p>3. Two (2) letters of recommendation and their content – for applicants who are not citizens of the Republic of Latvia.</p> <p>4. Results of an internationally recognised English proficiency test (secondary education acquired in a non-EU/EEA country).</p>

Annex No. 4

Application documents for the study programme **Health Management***(with English as a language of instruction)*

1.	Study programme level	5th level professional qualification of a Business Establishment Executive European Qualifications Framework (EQF) – Level 7
2.	Qualification or/and degree conferred	Master of Social Sciences in Management and Administration
3.	Study duration	2 years
4.	Type	Full-time studies
5.	Application package	<p>1. Completed online application on the e-Admissions Portal (https://admission.rsu.lv/en/login)</p> <p>Digital versions of documents uploaded onto the e-Admissions Portal:</p> <ol style="list-style-type: none"> 2. Photo. 3. Original or a certified copy of the Bachelor's degree diploma and diploma supplement. 4. Applicant's CV. 5. Letter of motivation (on RSU official form). 6. Photocopy of passport (data page) or personal identity card. 7. Application fee payment confirmation (slip). <p>Non-EU/EEA citizens also have to submit:</p> <ol style="list-style-type: none"> 1. One (1) photo (size 3x4 cm). 2. Chest X-ray radiograph and radiologist's report on the findings. 3. Police clearance certificate (issued by police office/responsible institution) from the country where the applicant has stayed for the last 12 months. 4. Bank statement about financial means available in applicant's bank account.
6.	Previous education	Higher education (health sciences or social sciences)
7.	Additional requirements	<ol style="list-style-type: none"> 1. Results of an internationally recognised English proficiency test (higher education acquired in a non-EU/EEA country). 2. Copies of publications in peer-reviewed journals (preferable). 3. Documents of additional training and activities (certificates, awards, diplomas etc.; preferable).
8.	Criteria for Admission Competition	<p>The following criteria for Admission Competition to the study programme "Health Management" shall be applied:</p> <ol style="list-style-type: none"> 1. Bachelor's degree diploma in health sciences or social sciences and diploma supplement (GPA grade). 2. Applicant's CV. 3. Letter of motivation and its content. 4. Results of an internationally recognised English proficiency test (higher education acquired in a non-EU/EEA country). 5. Copies of publications in peer-reviewed journals. 6. Documents of additional training and activities. 7. Additional documents enclosed with the application (certificates, diplomas etc.) that attest the applicant's qualification or motivation to study in the study programme "Health Management".

Annex No. 5

Application documents for the study programme **International Governance and Diplomacy**
(with English as a language of instruction)

1.	Study programme level	Academic Master's study programme
2.	Qualification or/and degree conferred	Master's degree of Social Sciences in International Relations and Diplomacy
3.	Study duration	2 years
4.	Type	Full-time studies
5.	Application package	<p>1. Completed online application on the e-Admissions Portal (https://admission.rsu.lv/en/login)</p> <p>Digital versions of documents uploaded onto the e-Admissions Portal:</p> <ol style="list-style-type: none"> 2. Photo. 3. Original or a certified copy of the Bachelor's degree diploma and diploma supplement. 4. Written essay (1000 words) on a topical issue in international relations. 5. Letter of motivation (on RSU official form). 6. Photocopy of passport (data page) or personal identity card. 7. Application fee payment confirmation (slip). <p>Non-EU/EEA citizens also have to submit:</p> <ol style="list-style-type: none"> 1. One (1) photo (size 3x4 cm). 2. Chest X-ray radiograph and radiologist's report on the findings. 3. Police clearance certificate (issued by police office/responsible institution) from the country where the applicant has stayed for the last 12 months. 4. Bank statement about financial means available in applicant's bank account.
6.	Previous education	<p>Academic Bachelor's or 2nd level professional Bachelor's degree in social sciences or humanities in the state-accredited study programme.</p> <p>In case the applicant has acquired academic Bachelor's degree or 2nd level professional Bachelor's degree (or similar education) at the state-accredited programme in other fields, negotiations between the applicant and the Director of the programme shall take place.</p>
7.	Additional requirements	<ol style="list-style-type: none"> 1. Results of an internationally recognised English proficiency test (higher education acquired in a non-EU/EEA country).
8.	Criteria for Admission Competition	<p>The following criteria for Admission Competition to the study programme "International Governance and Diplomacy" shall be applied:</p> <ol style="list-style-type: none"> 1. Academic Bachelor's or 2nd level professional Bachelor's degree in social sciences or humanities and diploma supplement (GPA grade); 2. Written essay (1000 words) on a topical issue in international relations. 3. Letter of motivation and its content. 4. Results of an internationally recognised English proficiency test (higher education acquired in a non-EU/EEA country). 5. Admission interview with the applicant. <p>This interview does not substitute the negotiations with applicants who have acquired their previous education in education fields other than academic Bachelor's or 2nd level professional Bachelor's degree in social sciences or humanities but is a separate additional requirement (see paragraph 6 of this Annex).</p> <p>If the applicants are equally qualified, the assessment of the letter of motivation shall be decisive.</p>

Annex No. 6

Application documents for the study programme **Russia and Eurasia Studies***(with English as a language of instruction)*

1.	Study programme level	Academic Master's study programme
2.	Qualification or/and degree conferred	Master's degree of Social Sciences in Political Science
3.	Study duration	2 years – full-time studies and full-time, intramural form 2.5 years – part-time studies, intramural form and distance learning
4.	Type	1. Full-time studies, intramural form 2. Part-time studies, intramural form 3. Part-time studies, distance learning
5.	Application package	1. Completed online application on the e-Admissions Portal (https://admission.rsu.lv/en/login) Digital versions of documents uploaded onto the e-Admissions Portal: 2. Photo. 3. Original or a certified copy of the Bachelor's degree diploma and diploma supplement. 4. Written essay on the topic of the intended master's thesis. 5. Letter of motivation (on RSU official form). 6. Photocopy of passport (data page) or personal identity card. 7. Application fee payment confirmation (slip). Non-EU/EEA citizens also have to submit: 1. One (1) photo (size 3x4 cm). 2. Chest X-ray radiograph and radiologist's report on the findings. 3. Police clearance certificate (issued by police office/responsible institution) from the country where the applicant has stayed for the last 12 months. 4. Bank statement about financial means available in applicant's bank account.
6.	Previous education	Academic Bachelor's or 2nd level professional Bachelor's degree in social sciences or humanities in the state-accredited study programme. In case the applicant has acquired academic Bachelor's degree or 2nd level professional Bachelor's degree (or similar education) at the state-accredited programme in other educational fields - negotiations between the applicant and the evaluation committee of the programme as well as a real time test shall take place (the negotiations and the test shall be recorded and the recording shall be stored for three months). The applicant's knowledge about the methodology of social sciences, research methods and topical issues in international relations and diplomacy (including Russia and Eurasia) shall be determined during the negotiations and the test. The evaluation committee of the programme takes a positive decision if the committee gains confidence that the applicant is suitable for studies in the study programme and if at least 50% of the test questions have been answered correctly.
7.	Additional requirements	1. Results of an internationally recognised English proficiency test (higher education acquired in a non-EU/EEA country). 2. Copies of publications in peer-reviewed journals and of participation in scientific conferences (preferable).

8.	Criteria for Admission Competition	<p>The following criteria for Admission Competition to the study programme “Russia and Eurasia Studies” shall be applied:</p> <ol style="list-style-type: none"> 1. Academic Bachelor's or 2nd level professional Bachelor's degree in social sciences or humanities and diploma supplement (GPA grade); 2. Written essay on the topic of the intended master’s thesis. 3. Letter of motivation and its content. 4. Results of an internationally recognised English proficiency test (higher education acquired in a non-EU/EEA country). 5. Admission interview with the applicant conducted in the language of instruction of the programme that examines applicant’s motivation and readiness for studies in the study programme (the interview shall be recorded and the recording shall be stored for three months). <p>This interview does not substitute the negotiations and the test for applicants who have acquired their previous education in education fields other than academic Bachelor's or 2nd level professional Bachelor's degree in social sciences or humanities but is a separate additional requirement (see paragraph 6 of this Annex).</p> <p>If the applicants are equally qualified, the assessment of the publications in peer-reviewed journals, participation in scientific conferences as well as documented better English proficiency shall be decisive.</p>
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Annex No. 7

Application documents for the study programme **Biostatistics***(with English as a language of instruction)*

1.	Study programme level	Academic Master's study programme European Qualifications Framework (EQF) – Level 7
2.	Qualification or/and degree conferred	Master's degree of Life Sciences in Biology
3.	Study duration	2 years – full-time studies and full-time, intramural form 2.5 years – part-time studies, part-time, intramural form
4.	Type	Full-time studies, part-time studies
5.	Application package	<p>1. Completed online application on the e-Admissions Portal (https://admission.rsu.lv/en/login)</p> <p>Digital versions of documents uploaded onto the e-Admissions Portal:</p> <ol style="list-style-type: none"> 2. Photo. 3. Original or a certified copy of the Bachelor's degree diploma and diploma supplement. 4. One (1) letter of recommendation (on RSU official form). 5. Letter of motivation (on RSU official form). 6. Photocopy of passport (data page) or personal identity card. 7. Application fee payment confirmation (slip). <p>Non-EU/EEA citizens also have to submit:</p> <ol style="list-style-type: none"> 8. One (1) photo (size 3x4 cm). 9. Chest X-ray radiograph and radiologist's report on the findings. 10. Police clearance certificate (issued by police office/responsible institution) from the country where the applicant has stayed for the last 12 months. 11. Bank statement about financial means available in applicant's bank account.
6.	Previous education	<p>Higher education (Bachelor's degree or second level professional higher education (or similar education)) in:</p> <ol style="list-style-type: none"> 1. Mathematics or statistics 2. Public health 3. Biology 4. Programming 5. Medical treatment and medical services 6. Nursing 7. Dentistry 8. Pharmacy
7.	Additional requirements	<ol style="list-style-type: none"> 1. Results of an internationally recognised English proficiency test (higher education acquired in a non-EU/EEA country). 2. Copies of publications in peer-reviewed journals (preferable). 3. Documents of additional training and activities (certificates, awards, diplomas etc.) related to previous education and/or activities in statistics or mathematics (preferable).
8.	Criteria for Admission Competition	<p>The following criteria for Admission Competition to the study programme "Biostatistics" shall be applied:</p> <ol style="list-style-type: none"> 1. Bachelor's degree diploma or second level professional higher education (or similar education) diploma and diploma supplement (GPA grade). 2. One (1) letter of recommendation and its content. 3. Letter of motivation and its content. 4. Results of an internationally recognised English proficiency test (higher education acquired in a non-EU/EEA country). 5. Admission interview with the applicant. 6. Publications in peer-reviewed journals (preferable). 7. Additional documents enclosed with the application (certificates, diplomas etc.) that are related to previous education and/or activities in statistics or mathematics and that attest the applicant's qualification or motivation to study in the study programme "Biostatistics" (preferable).

Annex No. 8

Application documents for the doctoral study programme **Health Care***(with English as a language of instruction)*

1.	Study programme	Health Care
2.	Direction	Health Care
3.	Sub-programme	1. Medicine 2. Pharmacy 3. Psychology
4.	Study programme level	European Qualifications Framework (EQF) – Level 8
5.	Qualification conferred	Doctor of Science (<i>PhD</i>) or evidence of successful completion of a doctoral study programme
6.	Study duration	4 years
7.	Type of studies	Full-time studies
8.	Previous education	<ol style="list-style-type: none"> 1. In Medicine: Master's degree in health care or an equivalent degree in medicine, dentistry, biology, biomedicine or pharmacy. 2. In Pharmacy: Master's degree or an equivalent degree in pharmacy, chemistry, medicine, dentistry or biology, or a Master's degree in engineering in materials sciences; 3. In Psychology: Master's degree in psychology or a corresponding higher education diploma in social and human action sciences or health care, or social welfare, or in pedagogy and education sciences, or in humanities. <ol style="list-style-type: none"> 3.1. An applicant who has not obtained a Master's or Bachelor's degree in psychology must additionally pass an Entrance Examination in the basic branches of psychology: general (cognitive) psychology; developmental psychology; personality psychology; social psychology; clinical psychology, health psychology. 4. If the applicant holds a Master's degree or similar degree in another field or if the topic of the doctoral thesis is interdisciplinary involving the fields of medicine, pharmacy or psychology, the decision on the relevance of the education and the topic for admission to the study programme, based on educational documents or the abstract of the doctoral thesis, is taken by the Director of the study programme following the recommendation given by the Director of the sub-programme.
9.	Additional requirements	<ol style="list-style-type: none"> 1. Oral Defence of the abstract for the intended doctoral thesis. 2. A document issued by an international institution within the last five years certifying the English language proficiency of the applicant on at least B2 level (for applicants who obtained their Master's degree in a language other than English) or the results of the English language proficiency test conducted by RSU (a test designed in accordance with the methodology established in regulatory enactments certifying English language proficiency on at least B2 level) – in conformity with the Regulations of the Cabinet of Ministers No.846 "Regulations on the requirements, criteria and procedure for the admission to the study programmes"
10.	Criteria for Admission Competition	<p>Applicants shall take part in the Admission Competition which consists of a total of the following criteria:</p> <ol style="list-style-type: none"> 1. Assessment of the abstract for the intended doctoral thesis by two reviewers; 2. Assessment of the scientific work undertaken; 3. Assessment of the Oral Defence of the abstract for the intended doctoral thesis by the Oral Defence Board.

11.	Documents to be attached to the applicant's application in RSU Admission System	<ol style="list-style-type: none"> 1. The applicant's application should be filled in RSU e-Admissions Portal (https://admission.rsu.lv/en/login) <p>The following electronic documents should be attached:</p> <ol style="list-style-type: none"> 2. Passport or personal identification card (both sides of the eID). 3. Photograph (for student ID). 4. Master's Diploma or an equivalent Diploma and Diploma Supplement. 5. A signed applicant's curriculum vitae (CV), including ORCID ID, a list of scientific publications, traineeships in foreign universities, research institutions and employment relationship related to doctoral studies. 6. A signed curriculum vitae (CV) of the supervisor (supervisors) of the doctoral thesis, indicating the number of scientific publications for the last 5 years, the number of doctoral students who have obtained an academic degree, the status and term of the rights of the LCS expert and ORCID ID – required only for supervisors who have no employment relationship with RSU. 7. Scientific work undertaken – completed RSU form and appropriately named files of supporting documents attached. 8. Application fee payment confirmation (slip). 9. The abstract of the intended doctoral thesis with the signatures of the applicant and the supervisor/supervisors of the doctoral thesis must be prepared in accordance with the sample abstract confirmed by RSU. <p>Non-EU/EEA citizens also have to submit:</p> <ol style="list-style-type: none"> 10. One (1) photo (size 3x4 cm). 11. Chest X-ray radiograph and radiologist's report on the findings. 12. Police clearance certificate (issued by police office/responsible institution) from the country where the applicant has stayed for the last 12 months. 13. Bank statement about financial means available in the applicant's bank account.
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Annex No. 9

Application documents for the doctoral study programme **Social Sciences***(with English as a language of instruction)*

1.	Study programme	Social Sciences
2.	Direction	Social Sciences
3.	Sub-programme	1. Law 2. Political Science 3. Social Anthropology, Sociology, Social Work 4. Communication Culture and Multimedia 5. Health Management 6. Business Administration and Economics
4.	Study programme level	European Qualifications Framework (EQF) – Level 8
5.	Qualification conferred	Doctor of Science (<i>PhD</i>) or evidence of successful completion of a doctoral study programme
6.	Study duration	4 years 4.5 years
7.	Type of studies	Full-time studies Part-time distance learning
8.	Previous education	<ol style="list-style-type: none"> 1. Sub-programme “Law”: academic or professional Master’s degree in law or equivalent higher education. 2. Sub-programme “Political Science”: academic or professional Master’s degree in political science or equivalent higher education. 3. Sub-programme “Social Anthropology, Sociology, Social Work”: academic or professional Master’s degree in social anthropology, sociology, social work or equivalent higher education. 4. Sub-programme “Communication Culture and Multimedia”: academic or professional Master’s degree in media and communication or equivalent higher education. 5. Sub-programme “Health Management”: an academic or professional Master’s degree in health care, health management or equivalent degree. 6. Sub-programme “Business Administration and Economics”: academic or professional Master’s degree in social sciences, economics, business studies, management science, labour protection or equivalent degree. <p>In order to be considered for admission to any of the sub-programmes of point 8 of the present Annex, applicants with a Master's degree or equivalent degree in another social science discipline, in a different group of science disciplines, including if the topic of their intended doctoral thesis is interdisciplinary, the applicant must take an Entrance Examination which is recorded and the recording is kept for three months.</p> <p>The examination tests the applicant’s knowledge of social science methodology and research methods, as well as of current issues and research trends in the relevant field of the sub-programme.</p> <p>The decision on the relevance of the education or the topic for admission to the study programme is taken by the director of the study programme on the basis of the education documents and the abstract of the topic for the intended doctoral thesis, as well as after the applicant has passed the examination.</p>
9.	Additional requirements	<ol style="list-style-type: none"> 1. Oral Defence of the abstract for the intended doctoral thesis; 2. A document issued by an international institution within the last five years certifying the English language proficiency of the applicant on at least B2 level (for applicants who obtained their Master's degree in a language other than English) or the results of the English language proficiency test conducted by RSU (a test designed in accordance with the methodology established in regulatory enactments certifying English language proficiency on at least B2 level) - in conformity with the Regulations of the Cabinet of Ministers No.846 "Regulations

		on the requirements, criteria and procedure for the admission to the study programmes"
10.	Criteria for Admission Competition	<p>Applicants shall take part in the Admission Competition which consists of a total of the following criteria:</p> <ol style="list-style-type: none"> 1. Assessment of the abstract for the planned doctoral thesis by two reviewers; 2. Assessment of the scientific work undertaken; 3. Assessment of the Oral Defence of the abstract for the planned doctoral thesis by the Oral Defence Board.
11.	Documents to be attached to the applicant's application in RSU Admission System	<ol style="list-style-type: none"> 1. The applicant's online application should be filled in RSU e-Admissions Portal (https://admission.rsu.lv/en/login) <p>The following electronic documents should be attached:</p> <ol style="list-style-type: none"> 2. Passport or personal identification card (both sides of the eID). 3. Photograph (for student ID). 4. Master's Diploma or the equivalent Diploma and Diploma Supplement. 5. A signed applicant's curriculum vitae (CV), including ORCID ID, a list of scientific publications, traineeships in foreign universities, research institutions and employment relationship related to doctoral studies. 6. A signed curriculum vitae (CV) of the supervisor (supervisors) of the doctoral thesis, indicating the number of scientific publications for the last 5 years, the number of doctoral students who have obtained an academic degree, the status and term of the rights of the LCS expert and ORCID ID - required only for supervisors who have no employment relationship with RSU. 7. Scientific work undertaken - completed RSU form and appropriately named files of supporting documents attached, 8. Application fee payment confirmation (slip). 9. The abstract of the intended doctoral thesis with the signatures of the applicant and the supervisor/supervisors of the doctoral thesis must be prepared in accordance with the sample abstract confirmed by RSU. <p>Non-EU/EEA citizens also have to submit:</p> <ol style="list-style-type: none"> 10. One (1) photo (size 3x4 cm). 11. Chest X-ray radiograph and radiologist's report on the findings. 12. Police clearance certificate (issued by police office/responsible institution) from the country where the applicant has stayed for the last 12 months. 13. Bank statement about financial means available in the applicant's bank account.

Annex No. 10

Minimum level of grades specified in the secondary education diploma and official transcript established by RSU for admission to the second level professional higher education programmes and Bachelor's degree programmes

No.	Country	Grading scale (Lowest/highest)	RSU minimum grade	Comments	Diploma
1	Albania	1-10	7		Diplomë e Maturës Shtetërore and Certifikatë Maturës Shtetërore (diploma and transcript/matura exam results)
2	Angola	1-20	15		Certificado de Habilitações
3	Argentina	1-10	7		Bachiller
4.1.	Australia Australian Capital Territory	E-A	C		ACT Senior Secondary Certificate and Tertiary Entrance Statement
4.2.	Australia New South Wales	1-6	4		Higher School Certificate (HSC) and Tertiary Entrance Statement
4.3.	Australia Northern Territory	E- - A+	B-		NT Certificate of Education and Training (NTCET), Record of Achievement, Scaled Scores for Tertiary Entrance and Tertiary Entrance Statement
4.4.	Australia Queensland	VLS-VHA	SA		Queensland Certificate of Education (QCE), Senior Statement and Tertiary Entrance Statement
4.5.	Australia South Australia	E- - A+	B-		South Australia Certificate of Education (SACE) and Tertiary Entrance Statement
4.6.	Australia Tasmania	PA-EA	CA		Tasmanian Certificate of Education (TCE) and Tertiary Entrance Statement
4.7.	Australia Victoria	NA-A+	B		Victorian Certificate of Education (VCE), Statement of Results and Tertiary Entrance Statement
4.8.	Australia Western Australia	E-A	C		Western Australian Certificate of Education (WACE) and Tertiary Entrance Statement
5	Austria	5-1	3	1 – Sehr gut 2 – Gut 3 – Befriedigend 4 – Genügend 5 – Nicht genügend	Reifeprüfung
6	Azerbaijan	1-5	4		Tam Orta Təhsil Haqqında Attestat

7	Bangladesh	F-A+	A-		Higher Secondary Certificate Examination
8	Belarus	Semester: 0-10 Exams: 0-100	7 70		Атэстат аб агульнай сярэдняй фбукацы (Attestat o Srednem (polnom) obshchem obrazovanii, Secondary School Leaving Certificate) and Сертификат централизованного тестирования (Certificate on Centralised Testing)
9	Belgium	0-100	70		Flanders (Flemish Region) - Diploma van Secundair Onderwijs with a transcript Wallonia (French Wallonie) - Certificat d'enseignement secondaire supérieur with a transcript
10	Bolivia	0-100	70		Diploma de Bachiller en Humanidades and Certificado de Estudios (Diploma of High School Graduate in Humanities and Certificate of Studies)
11	Brazil	0-10 or 0-100	7 70	No unified grading system, the most common ones mentioned	Certificado de conclusao de 2 grau/Certificado de Ensino Médio
12	Bulgaria	1-6	4		Diploma za Sredno Obrazovanie (Диплома за средна образовагие)
13	Cameroon	British system: F(O)-A French system: 0-20	C 15		British system - General Certificate of Education, Ordinary and Advanced Level. French system - Baccalauréat de l'Enseignement Secondaire
14	Canada	0-100	70		High School Graduation Diploma/Secondary School Diploma/Diplôme d'études secondaires and Student Transcript/Relevé de notes
15	Caribbean Region	Grade VII-Grade I	Grade III		Caribbean Advanced Proficiency Examination (CAPE)
16	Chile	3.0-7.0	5.0		Licencia de Educación Media or Licencia de Enseñanza Media
17	China	750	525		高考 (Gaokao)
18	Colombia	0-10.0 or 0-100%	7.0 or 70%		Bachiller Académico
19	Croatia	1-5	3		Svjedodžba o državnoj maturi (diploma) with a grade transcript and Državna matura (state exam results)
20	Cuba	0-100	70		Bachillerato
21	Cyprus	0-20	15		Apolytirio (Graduation Certificate)
22	Denmark	-3 -12	7		Bevis for Studentereksamen
23	Ecuador	0-10.00	7.00		Bachiller en Ciencias or Bachiller Técnico
24	El Salvador	1-10	7		Bachiller General and grade transcript

25	Estonia	0-5	3		Gümnaasiumi lõputunnistus or Lõputunnistus kutsekeshariduse omandamise kohta
26	Ethiopia	E-A	B/C	RSU requests for at least 5 exams on <i>Ethiopian School Leaving Certificate</i> (ESLC) level	Ethiopian School Leaving Certificate
27	Finland	<i>Improbatur-Laudatur</i> (0-7) 0-10*	<i>Magna cum laude approbatur</i> (5) 7*	RSU considers grades from secondary school leaving certificate (grading scale: 0-10) if the applicant has acquired at least 5 courses within the respective subject	Ylioppilastutkintodistus and Lukion Päästödistus*
28	France	1-20	12		Diplôme de Baccalauréat Général
29	Georgia	0-10	7		General Education Diploma (სრული ზოგადი განათლების ატესტატი/sruli zogadi ganatlebis atestati)
30	Germany	0-15	10		Abitur/ Allgemeine Hochschulreife
31	Greece	1-20	15	In cases where Mathematics grade is missing from the <i>Apolytirio Genikou Lykeiou</i> , the grade from the grade transcript of the penultimate year of secondary school can be considered.	Apolytirio Genikou Lykeiou
32	Haiti	0-100 0-200	70 140		Diplôme d'Études Secondaires
33	Iceland	1-10	7	RSU considers an average grade by summing up all grades and dividing by the number of subjects	Stúdentispróf acquired at Menntaskóli level
34	India	Different systems: 0-100 0-200 u.c.	70 140 (~70%)	Grading systems vary by state	10 th Grade Certificate and 12 th (Ten Plus Two) Grade Certificate and Marks Statement Document titles vary by state, for example: <ul style="list-style-type: none"> • All India Senior School Certificate Examination and Marks Statement • Secondary School Leaving Certificate (SSLE) and Marks Statement

					<ul style="list-style-type: none"> • Directorate of Higher Secondary Education Certificate and Higher Secondary Examination Certificate • All India Senior School Certificate Examination or Certificate-DISTINCTION and Pre-University Education Certificate
35	Indonesia	1-10	7		Ijazah Sekolah Menengah Atas (Ijazah SMA, (certificate of graduation of senior secondary education) and Surat Keterangan Hasil Ujian Nasional (state examination certificate)
36	Iran	0-20	15		<p>Certificate of Completion of Pre-University Studies, Pre-University Course of Studies, Transcript of Records Second High School Education Pre-University Program – for diplomas issued before 2018</p> <p>Certificate for Completion of Second Secondary Stage, Diploma of Senior High School / High School Studies Diploma (2nd High School Course), High School Studies (2nd Course) Transcripts of Grades – for diplomas issued after 2018</p>
37	Iraq	0-100	70		Secondary School Certificate
38	Ireland New system Old system	8-1 NG-A1	4 B-3 (70-75%)	<i>Leaving Certificate</i> (at least 6 subjects, 2 of them at <i>Higher Level</i>)	Leaving Certificate (Scrúdú na hArdeistiméireachta)
39	Israel	0-100	70		Bagrut
40	Italy	1-10	7	RSU considers grades from the final <i>Pagella Scolastica</i> . In cases where grades in the programme-specific, compulsory or additional subjects are missing, the grades from the <i>Pagella Scolastica</i> of the penultimate year of secondary school can be considered.	<p>Diploma di superamento dell' esame di stato conclusivo del corso di studi and <i>Pagella Scolastica</i>.</p> <p>For diplomas issued before 2019 – also Allegato del diploma (di Superamento dell'Esame di Stato)</p>
41	Jordan	0-200 (0%-100%)	140 (70%)		General Secondary Education Certificate and General Secondary Education Certificate Examination
42	Kazakhstan	1-5	4		Жалпы орта білім туралы АТТЕСТАТ and Жалпы орта білім туралы аттестатка косымша/АТТЕСТАТ об общем среднем образовании, Приложение к аттестату об общем

					среднем образовании (Certificate of General Secondary Education and Supplement to the Certificate of General Secondary Education)
43	Kenya	E-A	B-		Kenya Certificate of Secondary Education (KCSE)
44	Kuwait	F-A (0.00-100.00)	C (72.00-75.99)		Completion certificate of Secondary Stage
45	Kyrgyzstan	1-5	4		Жалпы орто билим жөнүндө АТТЕСТАТ and Жалпы орто билим жоиундо аттестатка ТИРКЕМЕ (АТТЕСТАТ об общем среднем образовании and Приложение к аттестату о среднем общем образовании)
46	Latvia	0-10	7		Certificate of General Secondary Education (Atestāts par visparējo vidējo izglītību), Grade transcript (Annex to Certificate of General Secondary Education) (Sekmju izraksts (pielikums atestātam par visparējo vidējo izglītību) and Certificate of the Centralised Exams (Visparējās vidējās izglītības sertifikāts)
47	Lybia	0%-100%	70%		Secondary School Certificate, Student Report Card and Final Results
48	Malaysia	SPM: G - A+ STPM: F - A	SPM: B STPM: B		Sijil Pelajaran Malaysia (SPM, Open Certification Examination (Malaysian Certificate of Education)) and Sijil Tinggi Persekolahan Malaysia (STPM, Malaysian Higher School Certificate or the Matriculation Certificate respectively).
49	Moldova	1-10	7		Diplomă de bacalaureat
50	Morocco	0-20	15		Attestation du Baccalauréat and Releve des notes du Baccalaureat
51	Namibia	Ungraded-1	2		Namibia Senior Secondary Certificate
52	Nepal	0-25 0-50 0-75 0-100	18 35 53 70	Several possible highest marks for different subjects (depending on subject) - 100, 75, 50 or 25	Higher Secondary Education Board Academic Transcript and School Leaving Certificate Examination
53	The Netherlands	1-10	6	RSU considers an average from School Exam (or Internal Exam) grade and the National Exam grade as listed on <i>Cijferlijst</i>	Voorbereidend Wetenschappelijk Onderwijs Diploma and Cijferlijst
54	New Zealand	N-E	A		National Certificate of Educational Achievement (NCEA)

55	Nigeria	F9-A1	B3		Senior Secondary Certificate Examination (SSCE) or General Certificate of Education Examination (GCE) issued by the West African Examinations Council (WAEC)
56	Norway	1-6	4	RSU considers grades from Biology 1 and/or Chemistry 2 as well as Math and English. Both final grade and exam grade are taken into account	Vitnemål for Videregående Opplaering
57	Pakistan	0-200 0-50	140 35		Higher Secondary School Certificate or Intermediate School Certificate
58	Peru	0-20	14		Certificado Oficial de Estudios
59	Poland	Semester: 1-6 Exams: 0-100%	4 70%		Świadectwo Dojrzałości (Certification about secondary school graduation exams, <i>Matura</i>) and Świadectwo Ukończenia [school title] (semester marks)
60	Portugal	0-20	15	RSU considers grades from CFD (Classificação Final da Disciplina)	Diploma Nível Secundário de Educação and Certificado Nível Secundário de Educação, as well as all diplomas and grade transcripts that are recognised in Portugal (Madeira archipelago, Azore islands, etc.)
61	Qatar	QOSSS: 700-990 SSS: 300-500	QOSSS: 840 SSS: 400		Qatar Senior School Certificate (SSS) that gives access to Qatar Overall Senior Schooling Score (QOSSS)
62	Republic of Korea (South Korea)	0-100 (Ga-Su)	70-79 (Mi)		고등학교 졸업장 (Godeung Hakgyo Jolupjang)
63	Republic of South Africa	1-7 (0-100%)	5 (60-69%)	RSU considers grades in percentages as stated on NSC	National Senior Certificate (NSC) and UMALUSI Authentication
64	Romania	1-10	7		Diploma de Bacalaureat and Examen de bacalaureat (diploma and state exam results)
65	Russia	1-5	4		Diplom and Attestat o srednem polnom obshhchem obrazovanii
66	Rwanda	F-A	C		Advanced General Certificate of Secondary Education
67	Saudi Arabia	F-A+	C (70%)		Secondary Education Certificate (<i>Shahadat al-Thanawiyyah al-'Aama</i> or <i>Shahadat al-Marhalat al-Thanawiyyat</i>)
68	Scotland	D-A	B		Scottish Qualifications Certificate/Summary of Attainment
69	Serbia	1-5	3		Diploma o stečenom srednem obrazovanju, Gymnasium transcript and Maturski ispit (state exam results)

70	Slovenia	1-5	3		Splošna Matura and Letno Spričevalo (General Diploma and Annual Report)
71	Spain	0-10	7	RSU considers grades from the final <i>Historial académico</i> . In cases where grades in the programme-specific, compulsory or additional subjects are missing, the grades from the <i>Historial académico</i> of the penultimate year of secondary school can be considered.	Historial académico (from both years of <i>bachillerato</i>) and Título de Bachiller (if it has been issued)
72	Sri Lanka	F-A	C	At least 3 passed exams at <i>General Certificate of Education (GCE) Advanced Level</i>	General Certificate of Education (GCE) A-level or General Certificate of Education (Advanced Level) Examination, Sri Lanka and General Certificate of Education (Ordinary Level) Examination, Sri Lanka
73	Surinam	0-10	7		Voorbereidend Wetenschappelijk Onderwijs Diploma and Cijferlijst
74	Sweden New system Old system	F-A IG-MVG	C VG	RSU requires Biology 2 and/or Chemistry 2 as well as Math and English (the highest level acquired in accordance with the specific field of studies (minimum “English 6” and “Mathematics 3”))	Slutbetyg or Examensbevis
75	Switzerland	0-6	4.5		Maturitätsausweis
76	Syria	0-100%	70%		General Secondary Education Certificate
77	Taiwan	1-100	B (70)		Senior High School Diploma and Transcript of Record
78	Thailand	0-4	3		Certificate of Secondary Education/Basic Education Transcript (Upper Secondary Level)
79	Tunisia	1-20	15	At least 10 total average points (<i>Moyenne Finale</i>) in Transcript of the Baccalaureate Exam	Le Diploma du Baccalaureat (the Baccalaureate Diploma (البكالوريا)) and Relevé des Notes de L’Examen du Baccalauréat (Transcript of the Baccalaureate Exam)
80	Turkey	1-100 (points) F-A (letter grade)	70 B	RSU considers grades in percentages as stated on <i>TRANSKRİPT</i>	Lise Diploması and TRANSKRİPT

81	Uganda	UACE Principal Pass E-A UACE Subsidiary Pass 6-1 Other grades 9-1	UACE Principal Pass C UACE Subsidiary Pass 3 Other grades - 4		Uganda Advanced Certificate of Education (UACE)
82	Ukraine	0-12	8		Documents issued since 2019 - Свідоцтво про здобуття повної загальної середньої освіти (Svidotstvo pro zdobuttia povnoi zagalnoi serednoi osvity, Certificate of completed general secondary education) and Dodatok do Свідоцтва про здобуття повної загальної середньої освіти (Dodatok do Svidotstva pro zdobuttia povnoi zagalnoi serednoi osvity, Certificate of completed general secondary education) Documents issued before 2019 - Аттестат про повну загальну середню освіту (Atestat pro zagal'nu serednyu osvitu, Certificate of completed general secondary education)
83	UK	F(U)-A	C	At least 3 passed exams at <i>General Certificate of Education (GCE) Advanced Level</i> . RSU considers grades in percentages as stated on the <i>Statement of Results</i>	General Certificate of Education (GCE) A-level
84	USA	F-A	C		Diploma and Official Transcript
85	Uzbekistan	0-5	4		Diplomi and Diplomiga ilova
86	Venezuela	0-20	14		Título de Bachiller or Título de Educación Media General
87	Vietnam	0-10	7		Bằng tốt nghiệp Trung học phổ thông
88	Zimbabwe	E-A	C		Zimbabwe General Certificate of Education at Advanced Level un Zimbabwe General Certificate of Education at Ordinary Level
89	European Baccalaureate	0-10	7		European Baccalaureate Diploma (Europäische Abiturprüfung)
90	International Baccalaureate	N-7	5	At least 24 total points acquired and 12 points acquired in HL subjects	International Baccalaureate Diploma and IB Diploma Programme Results

Annex No. 11

Minimum level of internationally recognised English language tests required by RSU

RSU accepts internationally recognised English language test results that are taken within last 5 years (date of issue of the certificate) on the date when the applicant's application has been received.

No.	International English test	RSU minimum result	Comments
1	IELTS	6.0	
2	TOEFL iBT	80	
3	Duolingo	115	
4	Cambridge English Certificate (Proficiency)	Pass (180 points)	
5	Cambridge English Certificate (Advanced)	170	
7	Cambridge English Certificate (First)	170	
8	British GCE A Levels	C	
9	ESOL English B2 Test	High Pass	RSU requires both the <i>Certificate</i> and the <i>Statement of Results</i>