

## **Philanthropist Boris Teterev's scholarship for the integration of international experience**

### **REGULATIONS**

#### **1. General Provisions**

- 1.1. Rīga Stradiņš University Alumni Association (hereinafter - RSU AA) shall announce application for Boris and Ināra Teterev Foundation (hereinafter - BITF) Rīga Stradiņš University (hereinafter - RSU) scholarship for the integration of international experience (hereinafter - the Scholarship) in a competitive procedure.
- 1.2. Scholarship Regulations (hereinafter - the Regulations) shall be published on RSU website [www.rsu.lv](http://www.rsu.lv).
- 1.3. RSU AA shall ensure the administration of the Scholarship, including monitoring of the provision of the Scholarship, announcing the competition and making the payment.
- 1.4. The source of funding for the Scholarship shall be the funds of BITF that are transferred to RSU AA for the payment of this Scholarship.

#### **2. Aim and characteristics of the Scholarship**

- 2.1. The topicality of the Scholarship and the initiation of appropriate activities are based on the need to continuously improve the quality of the study process, ensuring its relevance to current trends in education in general and strengthening the academic capacity of the higher education institution.
- 2.2. The topicality of the Scholarship justifies the set aim of providing financial support for activities aimed at improving the study process in the study programmes of health care and social sciences.
- 2.3. The purpose of the Scholarship is to facilitate the effective integration of the international experience and knowledge of foreign visiting teaching staff at RSU.

#### **3. The period and regularity of the payment of the Scholarship**

- 3.1. The call for applications and the payment of the Scholarship shall take place once per semester of each academic year at RSU. According to RSU academic calendar, there are two semesters per academic year: the autumn semester, which lasts from September to February (five months), and the spring semester, which lasts from February to July (five months). The Scholarship shall be paid for the period of maximum one month.
- 3.2. The regularity and total period of the payment of the Scholarship depend on the amount of funds allocated by BITF for the payment of the Scholarship. In case of availability of funding, the competition might be announced repeatedly each academic year at RSU.

#### **4. Performance indicators of the Scholarship and the evaluation criterion thereof**

- 4.1. Performance indicators - public lecture for teaching staff, implementation of the study course or part thereof, report on the individual implementation plan.
- 4.2. Evaluation criterion - fulfilment of the individual implementation plan.

## **5. Requirements for Scholarship applicants**

- 5.1. Doctoral degree/Master's degree.
- 5.2. A record of research/teaching/professional activity that demonstrates results and performance.
- 5.3. Relevance of the proposed topic to the current issues defined in RSU study direction.
- 5.4. Specific and measurable outcomes to be achieved listed in the individual implementation plan.

## **6. Application evaluation criteria**

- 6.1. The compliance of the applicant with the requirements set out in the Regulations.
- 6.2. Rationality of the justification for the application, novelty, interdisciplinarity, contribution to the development of the study process, cost-efficiency and sustainability in the field.
- 6.3. Justification of the activities listed in the individual implementation plan and relevance of their scope.

## **7. Application process and procedure for awarding the Scholarship**

- 7.1. Application procedure - the applicants shall submit the following documents to the Administrator of the Scholarship:
  - 7.1.1. a completed application form;
  - 7.1.2. the applicant's CV (in *Europass* format) with a list of publications for the last three years.
- 7.2. Award procedure:
  - 7.2.1. The Commission shall assess the conformity of the applications with the competition requirements and shall organise interviews with the applicants. The Commission shall select the candidates within 15 (fifteen) working days after the deadline for the submission of applications in conformity with the evaluation criteria;
  - 7.2.2. the Commission shall have the quorum if at least three members of the Commission, one of whom shall be the Chairperson or Vice-Chairperson of the Commission, are present at its meeting. Decisions shall be taken by majority vote. In the event of a tie, the Chairperson of the Commission shall have the casting vote. The Commission shall have the right to set a limit on the number of Scholarships to be awarded in accordance with the funding allocated for the implementation of the activities;
  - 7.2.3. the composition of the Commission: RSU Vice-Rector for Studies (Chairperson of the Commission), two experts in the field selected by the Commission, two representatives of RSU AA (one of them - the Administrator of the Scholarship), two representatives of RSU Centre for Educational Growth Centre (hereinafter - RSU PIC). The Chairperson of the Commission shall appoint a representative of RSU PIC as Vice-Chairperson and, if necessary, shall have the right to invite additional experts and a representative of BITF to join the work of the Commission;
  - 7.2.4. the Scholarship Fund Commission shall be convened by RSU Alumni Association;
  - 7.2.5. the members of the Commission shall have the right to delegate representatives to attend the meetings in their place, who are granted equal voting rights.

## **8. The amount and procedure for the payment of the Scholarship**

The scholarship of EUR 1000,00 (one thousand euros, zero cents) shall be paid in a lump sum.

## **9. Obligations and liability of applicants**

- 9.1. The applicant shall be responsible for the truthfulness of the information provided while applying for the Scholarship and conformity of this information to the requirements set out in the Regulations.
- 9.2. If, during the period of Scholarship granting, the applicant ceases to be eligible for the Scholarship and no longer meets the requirements set out in the Regulations, the applicant shall be obliged to notify the Administrator of the Scholarship thereof, and the applicant shall be excluded from the participation.
- 9.3. By applying for the Scholarship, the applicant shall undertake responsibility for complying with the requirements set out in the Regulations.
- 9.4. The award of the Scholarship might be revoked if, following the decision to award the Scholarship, the applicant or the performance indicators are found not to comply with the Regulations.
- 9.5. If it is established that the award of the Scholarship has been influenced by the provision of false information or information that does not comply with the Regulations, the applicant shall be obliged to reimburse the Scholarship already paid.
- 9.6. The Commission shall have the right to decide on the reduction of the amount of the Scholarship for a particular recipient if there is a justified reason for doing so.

## **10. Final provisions**

RSU AA and RSU PIC shall be responsible for the publicity of the Scholarship and for the inclusion of a reference to BITF in printed and electronic materials produced.

Riga, 17 May 2022

Dins Šmits, the Chairperson of the Management Board of “Rīga Stradiņš University Alumni Association”

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