

Connection instruction

- 1. Open the link https://www.meddra.org/
- 2. In order to connect to MedDRA, it is necessary to receive access codes the organization's MedDRA identification number and password.
- 3. Click on the "SSA" or "Self-Service Application" section.



Welcome to MedDRA

In the late 1990s, the International Council for Harmonisation of Technical Requirements for Pharmaceuticals for Human Use (ICH) developed MedDRA, a rich and highly specific standardised medical terminology to facilitate sharing of regulatory information internationally for medical products used by humans... (more)

Multilingual Access 中文 Čeština Nederlands English Français Deutsch Magyar Italiano 日本語 한국어 Latviski Português Português do Brasil Русский Español Svenska

4. Select the "User Credentials"



5. Enter your RSU email address in the "Retrieve MedDRA ID" section and click "Submit":



Home User credentials Subscription status Subscription contact Training Help

Retrieve MedDRA ID

Who may access this function:

- · All subscription points of contact may retrieve their organization's MedDRA ID.
- · All members of a subscriber's email domain may retrieve their organization's MedDRA ID.

How to use this function:

- · Enter your email address and click the Submit button.
- An email with an authorization code will be sent to your email address. Enter your authorization code into the blank field. Click Submit and your organization's MedDRA ID will appear.



Submit

6. An "Authorization Code" box will appear on the page, and you will receive a letter in your e-mail with a tendigit code that must be entered in the box within 20 minutes to receive the organization's MedDRA ID. Enter the code and click "Submit". The MedDRA ID of Riga Stradins University will appear, save it.



MedDRA Self-Service Help

Please enter the authorization code sent to the provided email address to retrieve the information.

The authorization code has to be used within 20 minutes; otherwise, it will expire.

This authorization code can be used only once.

Authorization Code *	
Submit	

- 7. Select the "User Credentials" again
- 8. To receive password, click "Retrieve MedDRA password", enter your RSU email address and click "Submit":

MedDRA Self-Service Application Medical Dictionary for Regulatory Activities						
Home	User credentials	Subscription status	Subscription contact	Training	Help	

Retrieve MedDRA password

Who may access this function:

- All subscription points of contact may retrieve their MedDRA Password and Change Request ID (CRID).
- · All members of a subscriber's email domain may retrieve their MedDRA Password.

How to use this function:

- · Enter your email address and click the Submit button.
- An email with an authorization code will be sent to your email address. Enter your authorization code into the blank field. Click Submit and the MedDRA Password and/or the CRID will appear.

Email * Enter your email



9. An "Authorization Code" box will appear on the page again, and you will receive a new letter in your e-mail with a ten-digit code that you must enter in the box within 20 minutes to receive your MedDRA password. Enter the code and click "Submit". Your MedDRA password will appear, save it.



MedDRA Self-Service Help

Please enter the authorization code sent to the provided email address to retrieve the information.

The authorization code has to be used within 20 minutes; otherwise, it will expire.

This authorization code can be used only once.

Authorizat	ion Code *
Submit	

10. Return to the link https://www.meddra.org/ and click on "WBB" or "Web-Based Browser":



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11. Enter the organization's MedDRA ID and your password:



Login to WBB	
Preferred Language English	Welcome to the MedDRA WBB website.
Password:	If you have problems logging in, please contact the MSSO Help Desk at mssohelp@meddra.org
Login	

12. The MedDRA terminology browser will open, where you can select the language of the relevant terms:

MedDRA	pariuks M
Vēlamā valoda Latviešu Vēlamā valoda Latviešu Vēlamā valoda SMQ analīze Hierarhijas analīze Iziet	Meklējumu vēsture Jauns pārlūka logs MedDRA dokumentācija
Valodas un versijas iespējas Latviešu 🗸 Angļu 🗸 Angļu	✓ 25.0 ✓ Pārlūka skats SOC
Versija/papildu skats Versija 🗸 Atjaunot noklusējum	
Skata izvēles □Parādīt kodus ZParādīt LLT, kuri netiek lietoti	
▶ Termins	Meklēšanas iespējas SOC PHLGT PHLT PT LLT Latviešu Izmantot sinonīmu sarakstu Ignorēt diakritiskās zīmes Parādīt PT/LLT ar kategorijām
 SOC B-soc Acu bojājumi Eye disorders B-soc Ādas un zemādas audu bojājumi Skin and subcutaneous tissue disorders B-soc Ar zālēm saistītas problēmas Product issues B-soc Asins un limfātiskās sistēmas traucējumi Blood and lymphatic system disorders B-soc Asinsvadu slimības Vascular disorders 	Meklēt Notīrīt meklēšanu Atcelt Uzlabota meklēšana < < > > Eksportēt Meklēšanas rezultāti

13. Clicking on the "User Guide" function in the MedDRA browser will open the MedDRA instruction in english: MedDRA pārlūks ⊠

Vēlamā valoda Latviešu Vēlamā kaidrojumi Par Lietotāja ceļvedis SMQ analīze Hierarhijas analīze Iziet	Meklējumu vēsture Jauns pārlūka logs MedDRA dokumentācija
Valodas un versijas iespējas Angļu 🗸 Angļu 🗸 Angļu	▼ 25.0 ▼ Pārlūka skats SOC ▼

14. To familiarize yourself with how MedDRA works, visit the training webinars and video recordings offered by MedDRA in the "Training" section:

MedDRA Medical Dictin Regulatory A	SSA WBB PtC Contact FAQs Downloads	
About MedDRA 👻 🛛 How to Use 💽	Training 💽 Subscrip ion 🕤 News & Events 🕤 🕇	Search the site
Welcome to MedDRA In the late 1990s, the International Council for Harmonisat developed MedDRA, a rich and highly specific standardise internationally for medical products used by humans (m Multilingual Access 中文 Čeština Nederlands Em Português Português do Bras	Offerings Schedule s for Pharmaceuticals for Human Use (ICH Course Descriptions lifet at e sharing of regulatory information Training Curriculum A gyar Italiano 日本語 한국어 Latvisk) Please go to the <u>COVID-19 page</u> for information about COVID-19 terms and revisions in MedDRA.
Discover MedDRA	MSSO Trainers Instructional Videos	Help to Shape the MedDRA Terminology by submitting change requests. Your contribution will then be considered by the MSSO/JMO.

15. Installing the MedDRA Desktop version requires the organization's unzip password, which you can get by writing to <u>biblioteka@rsu.lv</u> and asking the password for the MedDRA Desktop version.

!!! Installing the MedDRA Desktop version on work computers requires permission from the RSU IT administrator, just like other software.