

Synchronizing student email with *Android devices*

- 1 Go to “Settings”, “Accounts” and click “Add account” in the bottom
- 2 Click “Exchange”
- 3 Enter your student e-mail and click “Next”
Example:
User: *studentaid@rsu.lv* (E.g., *006647@rsu.edu.lv*)
- 4 Enter your student e-mail password and click “Next”
Example:
Password: *****
- 5 When a new window pops out, you will be asked to confirm “Redirect request”. Click “OK”.
- 6 Do not change any settings, click “Next”!
- 7 When a new window pops out, you will be asked to confirm “Remote security administration”. Click “OK”.
- 8 When a new page opens, click “Activate”
- 9 Your account is successfully created. In the new window instead of entering your student e-mail, enter your name and surname.
- 10 After the synchronization, you will be able to see your student e-mail in your device’s default e-mail application, and your study timetable – in your default calendar application

