



STUDENT HOSTEL “ĀGENSKALNS” WELCOME GUIDE

**RSU Student hostel
Mārupes iela 17**

WELCOME NEW STUDENT HOSTEL TENANANT!

This is a guide to the student hostel of Rīga Stradiņš University, Mārupes iela 17, created to help you fit in better in our student hostel, as well as to solve various problems and questions on a daily basis.

To solve important questions, you can safely contact the manager of the student hotel:

KRISTĪNE VIĻUMOVA

Hostel Manager
Āgenskalns Student Hostel
Rīga, 17 Mārupes iela
Phone: +371 67060865
E-mail: kristine.vilumova@rsu.lv



Hostel Manager
Contact information

On a daily basis with unclear questions you can also contact

- our responsive administrators
 - K-1 +371 29112310
 - K-2 +371 20266521
- student hostel senior contact information you can find [HERE!](#)
- Student Housing Administration: accommodation@rsu.lv



Student hostel senior
Contact information

THE MOST IMPORTANT DOCUMENTS

The first things that every student hostel tenant should do in the first days:

Familiarize yourself with the Internal
Rules and Regulations [HERE:](#)



Familiarize yourself with the terms
of the tenancy agreement [HERE:](#)



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1. BEFORE MOVING IN

When looking for a suitable place to live during your studies, it is important to evaluate not only your financial capabilities, but also the amenities provided by each of the proposed locations.

A ramp for wheelchairs is available at the student hostel in Āgenskalns.

The rent in this student hostel has been fixed and includes payment for utilities (heating, water, and electricity, change of bed sheets and other administration and maintenance costs).



1.1. ROOM RESERVATION

1. To make a reservation, you need to contact the student hostel by sending the necessary information to the student hostel administration to the e-mail: agenskalns@rsu.lv.
2. You will receive confirmation of the reservation by e-mail. Your reservation has been made after payment of the invoice.
3. Before starting to live in a student hotel, it is necessary to pay the first month's rent and a security deposit (in the amount of one month's rent).

If you decide to terminate the contract:

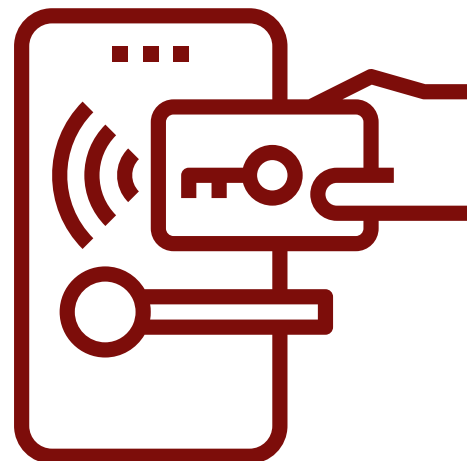
- If you terminate the tenancy agreement **before the end of the specified tenancy agreement term**, your security deposit will be withheld by RSU and will not be returned.
- The security deposit is returned **only** if the tenancy agreement is terminated in the month until which you have signed the contract and you have paid the full rent for that month!

2. MOVING-IN

When moving into a student hostel, each tenant is provided with an entry card that works as a door key.

- For RSU students, access is added to the student ID.
- Students of other higher education institutions and other tenants are provided with a student hostel entrance card.

Also, each room has its key which belongs to each tenant of the room. In case of losing the key contact the administration but be aware that you will need to cover the cost of making a new key!

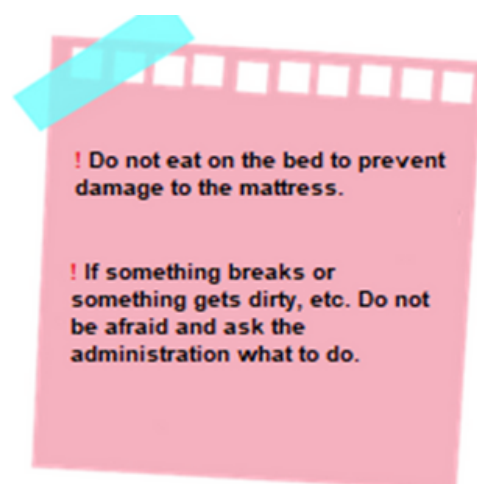


If you forgot your key at home or some other problem happens, but you know that you will get it back soon, you can temporarily ask the administrator for a spare key - this key must be left at the administration before leaving the student hostel!

2.1 AVAILABLE FURNITURE IN THE ROOM

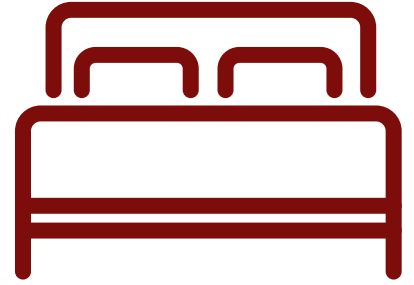
Each room has a bed, a desk, a chair, a shelf and a wardrobe.

In case you want to change the layout of the room or bring something new into the room contact the administration first and also make sure that the changes will not disturb the other tenants of the room.



2.2 BED LINEN

Each tenant is provided with a set of bed linen - blanket, pillow, covers, sheet. If you still want to use your own blankets and covers, let the manager know about it, but the payment for the room will not change.



2.3 OTHER THINGS NEEDED FOR THE HOUSEHOLD



Please note that everyone should have their own kitchen utensils and hygiene products. When you move in, make sure that you have bought the dishes, cutlery, pan and pot, dishwashing detergent and sponge you need.

Don't forget household hygiene products, such as toilet paper, hand soap, etc. If necessary, you can also buy cleaning products for the room.

2.4 REPORTING PROBLEMS

If a light bulb burns out or the water cannot be flushed in the toilet or the cabinet door breaks and etc. RSU students report their problem [HERE](#), but other tenants are requested to contact the administration.



Problem reporting portal

3. DAILY

3.1 CLEANING AND INVENTORY

In this student hostel cleaning in common areas is done by cleaners however each tenant must take care of order and cleanliness in all rooms.

- After staying in the kitchen wipe the surfaces and the stove and clean the sink behind you too!
- Leave everything clean after yourself in the toilet and shower.
- Each tenant is responsible for order and cleanliness in the rooms. It is possible to request room cleaning for a fee, it can be done [HERE!](#)



Apply for room cleaning here!



Garbage must be removed from the room regularly, floors must be swept and washed, carpets must be vacuumed. To keep the room in order, it is possible to use our cleaning inventory. A vacuum cleaner, a bucket, a broom, etc. are available, which you can borrow on the first floor at the administration by initially signing in and then returning it.

3.2 DEVICES

Remember that table lamps, kettles, hair dryers, hair dryers, etc. should be switched off and unplugged to avoid wasting electricity. Remember that when leaving for a longer period of time, all electrical devices must be unplugged.

3.3 WASTE SEPARATION

By sorting the waste, the student hostel recycles it thereby saving resources and reducing the total amount of waste, saving both the student hostel and the environmental resources so it is especially important that we all pay special attention to this.

You can sort waste in the kitchen by sorting plastic, glass, household waste. Cardboard, paper and other paper waste can be placed in sorting containers in the yard. On the other hand, everyone needs to dispose of the waste from their rooms themselves. Be careful and thrifty!

3.4 KITCHEN RULES

- **Each tenant** is responsible for cleaning up the kitchen after themselves.
- If something spills, brakes, burns or similar you need to clean up after yourself.
- The kitchens have a microwave oven and a small oven, but each tenant is responsible for its cleanliness and needs to wipe it after use!
- Do not forget to wash your pans and pots after cooking, **do not leave them in the kitchen.**



- If you have your own multicooker or induction cooker - it can only be used in shared kitchens, it is forbidden to use them in the rooms!
- **Never leave the kitchen while something is cooking on the stove!**
If something catches fire, the fire alarm will surely go off and evacuation will begin.
- When cooking, open the window to prevent excess moisture from accumulating in the kitchen, and please use a hood, which must be turned off after use.

3.5 LAUNDRY

Washing machines are serviced by washmate self-service laundries, so it is recommended to visit the website [HERE](#). For more convenient use, download the mobile application in the App Store or Google Play apps.

Reserve the closest available washing machine for up to 10 minutes. Make a choice between washing programs and pay for the transaction. To do this, first make sure that your bank card is allowed for online payments.

Personal laundry detergent should be used for washing clothes!

After washing your laundry, you can use the automatic clothes dryer in the laundry room also using the washmate service, but if you want, you can use a clothes dryer or rack on which you can hang all your laundry. Laundry can also be dried in the laundry drying rooms located on each floor (K-1 building) and in the basement (K-2 building).

4. COMMON SPACES

4.1 STUDY AND RECREATION ROOM

Study and recreation rooms are available to all tenants in both buildings. It has tables, chairs, sofas and ottomans.

- In building K-1 the study room is located on the 2nd floor and the lounge is on the 4th floor. Table tennis is also available in the recreation room - balls and rackets can be asked at the administration on the 1st floor.
- In building K-2 the study and recreation rooms are located on the 5th floor.

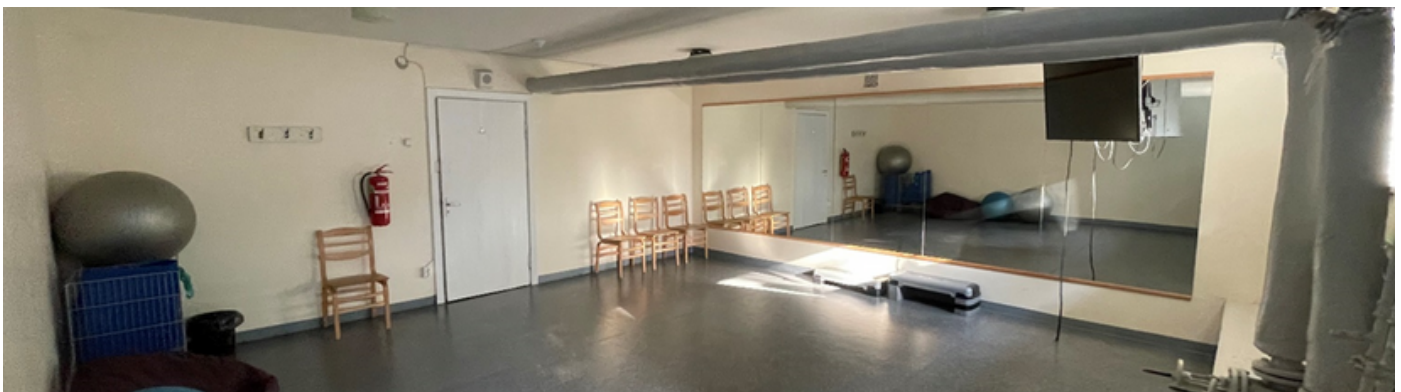


4.2 GYM

In the basement of the K-2 building there are 2 gyms, which can be visited between 6:00 a.m. and 11:00 p.m. Each tenant is allocated an hour, but before the visit, it is necessary to sign up for the specific time at the K-2 administration. This can be done by calling, emailing or in person.

- The gym nr.1 is equipped with a mirror wall, mats, various dumbbells and balls, as well as a TV with internet connection for training. Ask for the console at the administration when receiving hall keys.
- The gym nr.2 is equipped with a mirror wall, dumbbells and various types of exercise equipment.

**! After use,
please put
everything
back in its
intended place!**



4.3 BICYCLE STORAGE

There is a bicycle shed in the courtyard of the student hostel, where it is possible to leave both bicycles and electric scooters. To enter the room, it is necessary to obtain access from the administration with a student card or guest card.

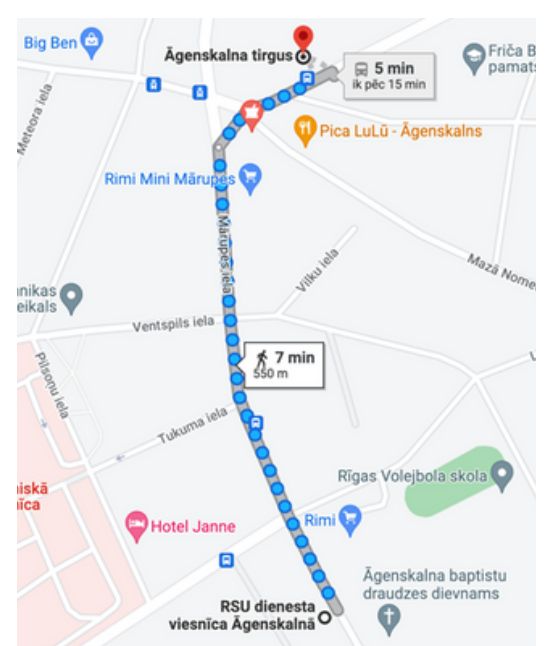
5. OTHER IMPORTANT MATTERS

- **Please, let's respect each other!** Don't litter, clean up after yourself and don't make noise after 11pm. **Quiet time in the student hostel is from 23:00 to 07:00.**
- Please do not leave your personal belongings in the common areas. **The student hostel does not take any responsibility for your personal belongings!**
- Please do not use double sided tape, pins or screws/nails to attach anything to the wall.
- **If there is damage to the wall, student hostel will have to repair it and you will have to cover the cost of restoring the wall.**



5.1 NEAREST SHOPS, PHARMACY, HOSPITAL

There are shops near the student hostel. They are located within a 2-5-minute walk from the hotel. You can see the route to the store on the map below.



A little further away is the renovated Āgenskalns market, where you can buy various goods or go for a meal on the second floor of the market. In the market area there is also a pharmacy, a bookshop, several other catering establishments and a bus stop from which you can go both to the centre of Riga and to the RSU main building at Dzirciema street 16.

5.2 TENANT COMMUNICATION

- Student Hostel Whatsapp and Facebook group has been created for more successful and effective communication.
- In this group, the seniors of the Student Hostel can quickly pass on information about any changes or events.
- Of course, we also invite you to use the group if you want to clarify or announce something.

JOIN USIN THESE QR CODES



In the student hostel, there are also active seniors of the student hostel, who can be approached with various questions.

The senior of Student Hostel is the student representative elected by the student self-government of Riga Stradiņš University, who is responsible for improving communication between the tenants and the administration, informing about various current issues and developments, as well as solving problems within his competence.