

Prepared in accordance with
the decision of the Management Board of "Rīga Stradiņš University Alumni Association",
Registration No 50008137521,
at the Board meeting on 17 May 2022

Philanthropist Boris Teterev's scholarship for the modernisation of RSU social sciences study programmes

REGULATIONS

1. General conditions

- 1.1. Application for Boris and Ināra Teterev Foundation (hereinafter - BITF) Rīga Stradiņš University (hereinafter - RSU) scholarship for the modernisation of social sciences study programmes (hereinafter - the Scholarship) shall be announced by RSU Alumni Association (hereinafter - RSU AA) in a competitive procedure.
- 1.2. The Regulations on the Scholarship (hereinafter - the Regulations) shall be published on RSU website www.rsu.lv
- 1.3. RSU AA shall ensure the administration of the Scholarship, including monitoring of the implementation of the Scholarship, announcement of the competition and the payment of the Scholarship.
- 1.4. The funding of the Scholarship shall come from BITF funds transferred by BITF to RSU AA for the payment of the Scholarship, as well as from the co-financing of the RSU project.

2. Aim and characteristics of the Scholarship

- 2.1. The topicality of the Scholarship and the initiation of appropriate activities shall be based on the need to continuously improve the quality of the study process by ensuring its conformity with the current trends in education in general, and to strengthen the academic capacity of the higher education institution.
- 2.2. The topicality of the Scholarship justifies its aim - to provide financial support for targeted activities to improve the study process in social sciences study programmes.
- 2.3. The purpose of the Scholarship shall be to facilitate the development of new innovative study courses as well as the integration of innovative learning and teaching solutions into existing study courses.
- 2.4. The tasks planned within the Scholarship shall be accomplished by the lecturer individually.
- 2.5. The lecturer shall be responsible for both the progress and the quality of the process and shall be obliged to report in writing to the Scholarship administrator if non-compliance with the specified requirements is determined within the framework of the development.

3. Period for the payment of the Scholarship

- 3.1. The call for applications and the payment of the Scholarship shall take place once per each semester of RSU academic year. According to RSU academic calendar, the academic year consists of two semesters: the autumn semester, which lasts from September to February (five months) and the spring semester, which lasts from February to July (five months). The Scholarship is intended to be paid for a period of four months in the relevant academic semester.
- 3.2. The regularity and total period for the payment of the Scholarship shall depend on the amount of funds allocated by BITF for the payment of the Scholarship, as well as on the

co-financing of the RSU project. If funding is available, the call for applications may be repeated each RSU academic year.

4. Performance indicators of the Scholarship and their evaluation criteria

- 4.1. Performance indicators: the content of a new study course in the e-learning environment, a detailed implementation plan for changes to the existing study course and the study materials and resources necessary for their implementation, demonstration of the study course in the e-learning environment.
- 4.2. Evaluation criteria: fulfilment of the individual implementation plan, a positive opinion of the Scholarship Committee (hereinafter - the Committee) and of the e-learning specialist and incorporation of the specified corrections.

5. Requirements for applicants

- 5.1. A doctoral degree / PhD candidate / doctoral student / Master's degree / second level professional higher education, research activity (author or co-author of at least two internationally peer-reviewed publications within three years), student feedback from course evaluation questionnaires (hereinafter - SKNA summary), if the applicant has teaching experience; a Master's degree or the second level professional higher education is required for modernisation of the undergraduate programmes, a doctoral degree is required for modernisation of Master's study programmes, doctoral study programmes and residency programmes;
- 5.2. The individual implementation plan (specific and measurable results to be achieved), coordination of the individual implementation plan with the director(s) of the study programme and the head of the structural unit.

6. Criteria for evaluating applications

- 6.1. The applicant's compliance with the requirements set out in the Regulations.
- 6.2. The rationality, novelty and interdisciplinarity of the justification of the application, the impact of the contribution on the improvement of the study process, cost-effectiveness and sustainability in the field.
- 6.3. Justification and adequacy of the scope of the activities of the implementation plan.
- 6.4. The applicant's willingness to link his/her professional activity with RSU after the successful implementation of the activities of the Scholarship will be considered as an advantage.

7. Application process and procedure for awarding the Scholarship

- 7.1. Application procedure: applicants shall submit the following documents to the Scholarship administrator:
 - 7.1.1. a completed application form;
 - 7.1.2. the applicant's CV (in *Europass* format) with a list of publications for the last three years;
 - 7.1.3. SKNA summary;
 - 7.1.4. a written approval of the director(s) of the study programme and the head of the structural unit for applying for the Scholarship.
- 7.2. Award procedure:
 - 7.2.1. The Committee shall evaluate the conformity of the applications with the requirements of the competition and shall organise interviews with the applicants. The Committee shall select the applicants according to the evaluation criteria within 15 (fifteen) working days after the closing date for the submission of applications;
 - 7.2.2. The Committee shall have the quorum if at least three members of the Committee, one of whom is the Chairperson or Vice-Chairperson of the Committee, are present at the meeting. Decisions shall be taken by majority vote. In the event of a tie vote,

the Chairperson of the Committee shall have the casting vote. The Committee shall have the right to set a limit on the number of Scholarships to be awarded in accordance with the funding allocated for the implementation of the activities;

- 7.2.3. The composition of the Committee: RSU Vice-Rector for Studies (Chairperson of the Committee), two experts in the field selected by the Committee, two representatives of RSU AA (one of them - the Scholarship administrator), two representatives of RSU Centre for Educational Growth (hereinafter - RSU PIC). The Chairperson of the Committee shall appoint a representative of RSU PIC as Vice-Chairperson and shall have the right to invite additional experts and a representative of BITF to the work of the Committee, if necessary;
- 7.2.4. The Scholarship Fund Committee shall be convened by RSU Alumni Association;
- 7.2.5. The members of the Committee shall have the right to delegate representatives to attend the meetings in their place, who are granted equal voting rights.

8. Amount and procedure for payment of the Scholarship

The Scholarship shall be paid in a lump sum of EUR 1600 (one thousand six hundred euro, zero cents).

9. Obligations and liabilities of the applicants

- 9.1. The applicant shall be responsible for the accuracy of the information provided for receiving the Scholarship and for compliance with the requirements set out in these Regulations.
- 9.2. If within the period of receiving the Scholarship, the applicant ceases to be eligible for the Scholarship and no longer meets the requirements set out in the Regulations, the applicant shall be obliged to notify the Scholarship administrator and the participation of that applicant shall be terminated.
- 9.3. By applying for the Scholarship, the applicant shall assume responsibility for complying with the requirements set out in the Regulations.
- 9.4. The award of the Scholarship may be revoked if, after the decision to award the Scholarship has been taken, the applicant or the performance indicators are found not to comply with the Regulations.
- 9.5. If it is established that the award of the Scholarship has been influenced by the provision of false information or information that does not comply with the Regulations, the applicant is obliged to reimburse the Scholarship already paid.

10. Final provisions

RSU AA and the RSU PIC shall organise the publicity for the Scholarship and the inclusion of a reference to BITF in the printed and electronic materials produced.

Riga, 17 May 2022

Dins Šmits, the Chairperson of the Management Board
of “Rīga Stradiņš University Alumni Association”

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